

**NATIONAL AGRICULTURAL COOPERATIVE MARKETING FEDERATION OF INDIALTD.(NAFED)**

**NAFED House, Siddhartha Enclave Ashram Chowk, Ring Road**

 **New Delhi-110014**

**NAFED INVITES REQUEST FOR PROPOSAL FROM ELIGIBLE APPLICANTS**

**For**

**Opening of NAFED Bazaar Stores and NAFED Cafes across Kerala State locations.**

# **RFP No.: -NAFED/KOC/MKT/IOCL/2025-26/01**

**Dated:26.06.2025**

**State Head**

**NAFED COCHIN,**

**Plot No.35, Warehousing Centre,**

**Gandhinagar, Cochin-682020**

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National Agricultural Cooperative Marketing Federation of IndiaLtd.(NAFED), **NAFED COCHIN, Plot No.35, Warehousing Centre, Gandhinagar, Cochin -682020** invites sealed Request for Proposal (RFP) from Eligible Applicants for Opening of NAFED Bazaar Retail Stores and NAFED Cafes across State of Kerala, with a view to expand its presence in retail sector for regional, national and international markets. The application must be accompanied with processing fees (non-refundable) of Rs. 5900 (Five Thousand Nine Hundred only including 18% GST) by means of DD/NEFT/ RTGS to NAFED. Interested parties can submit their application along with copies of all required documents/profile etc. by Post/Courier or by Hand at NAFED, Cochin Office on or before the last date and time prescribed in this RFP which shall be opened in the presence of parties or their authorized representatives on the same date and time as prescribed in this RFP.NAFED reserves the right to accept or reject any or all applications without assigning any reason thereof. For any query and clarification kindly contact State Head, Kerala .

**State Head**

**NAFED COCHIN,**

 **Plot No.35, Warehousing Centre,**

**Gandhinagar, Cochin-682020**

Mail:nafkoc@nafed-india.com

**SECTIONI**

# **NOTICE OF DISCLAIMER**

1. The information contained in this RFP document or subsequently provided to intending applicant(s) whether verbally or in documentary form by or on behalf of National Agricultural Cooperatives Marketing Federation of India Ltd. (NAFED) or any of its employees or officers (referred to as“NAFED Representative”) is provided on the terms and conditions set out in this RFP document and all other terms and conditions subject to which such information is provided.
2. No part of this RFP and no part of any subsequent correspondence by NAFED,orNAFED Representatives shall be taken neither as providing legal, financial or other advice nor as establishing a contract or contractual obligations. Contractual obligations would arise only if and when definitive agreements have been approved and executed by the appropriate parties having the authority to enter into and approve such agreements.
3. The RFP document has been prepared solely to assist prospective applicants in making their decision for applicants. NAFED does not purporttth is information to be all-inclusive or to contain all the information that a prospective applicant may need to consider in order to submit an RFP. The data and any other information wherever provided in this RFP documents is only indicative and neither NAFED, nor NAFED Representatives, will make or will be deemed to have made any current or future representation, promise or warranty, express or implied as to the accuracy, reliability or completeness of the information contained herein or in any document or information, whether written or oral, made available to a applicant(s), whether or not the afore said parties know or should have known of any errors or omissions or were responsible for its inclusion in or omission from this RFP documents.
4. Neither NAFED nor NAFED representatives make any claim or give any assurance as to the accuracy or completeness of the information provided in this RFP document. Interested applicant(s) is advised to carry out their own investigations and analys is or any information contained or referred to here in or made available at any stage in the RFP process in relation to the supply. Applicants have to undertake their own studies and provide their RFP.
5. This RFP documents is provided for information purposes only and upon the express understanding that such parties will use it only for the purpose set forth above. It does not purport to be all-inclusive or contain all the information about the supply in relation to which it is being issued.
6. The information and statements made in this RFP document have been made in good faith. Interested applicants should rely on their own judgments in participating in this RFP process. Any liability is accordingly expressly disclaimed even if any loss or damage is caused by any act or omission on part of the aforesaid, whether negligent or otherwise.
7. The RFP document has not been filed, or approved in any jurisdiction. Recipients of this document should inform themselves of and observe any applicable legal requirements. NAFED makes no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of the RFP Document.
8. NAFED reserves the right to reject all or any of the RFP submitted in response to this RFP invitation at any stage without assigning any reasons whatsoever.
9. All applicants are responsible for all costs incurred by them when evaluating and responding to this document and any negotiation costs incurred by the recipient there after. NAFED may in its sole discretion proceed in the matter it deems appropriate which may include deviation from its expected evaluation process, the waiver of any documents and there quest for addition al information. Unsuccessful applicants will have no claim whatsoever against neither NAFED nor its employees, officers.
10. NAFED reserves the right to modify, suspend, change or supplement this RFP at anystage.AnychangetothisRFPdocumentsshallbeuploadedonNAFEDwebsite[http://NAFED-india.com](http://NAFED-india.com/)
11. Mere submission of an RFP does not ensure selection of the applicants as Successful applicants.

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**ENDOFSECTION-I**

# **SECTION – II**

**INTRODUCTION AND OVERVIEW**

# **About NAFED**

* 1. National Agricultural Cooperatives Marketing Federation of India Limited(NAFED)is an apex organization of Marketing Cooperatives in India. NAFED is also one of the central nodal agencies for procurement of notified agricultural commodities under Price Support Scheme (PSS). NAFED is also procuring Pulses for Buffer Stocking under Price Stabilization Fund(PSF) Scheme of Government of India.
	2. NAFED has ventured into Consumer Marketing as a step towards diversification of its activities to make available essential items of daily need to the consumers at affordable rates. In the sixty years of its existence, NAFED has become a brand name amongst the farmers and consumers. The NAFED brand of pulses, spices, tea, food grains and other products are quite popular amongst the consumers owing to superior quality. NAFED deals in all kinds of pulses and spices produced in India. The blending and packaging of tea is done at its own unit located in Guwahati.
	3. NAFED is also supplying grocery and other items to prestigious institutions in the country including reputed Hospitals, Public Sector Undertakings,Schools,Hostels,Ministries,IITs.
	4. NAFED branded products like NAFED Tea, NAFED Pulses, Rice, Besan, Spices, RiceBran oil and Mustard oil are very popular among the consumers and have received an overwhelming response owing to which NAFED has decided to venture in the General Trade market by developing and expanding its distribution channel to establish a supply chain, where in the sourcing, procurement, packaging, storage and distribution / supply takes place.List of NAFED Branded SKUs in existence is stipulated at Annexure – X.
	5. One District One Product (ODOP): Ministry of Food Processing Industries(MoFPI),Government of India in collaboration with National Agricultural Cooperative Marketing Federation of India (NAFED) launched various oneDistrictOneProduct(ODOP)brands and ODOPProducts under the Pradhan Mantri Formalisation of Micro Food Processing Enterprises(PMFME) scheme in New Delhi. List of ODOP SKUs in existence is stipulated at Annexure – X.
	6. International Year of Millets (IYM-2023): NAFED is the nodal organisation under the Ministry of Agriculture & Farmers Welfare (MoA&FW) for the International Year ofMillets-2023(IYM-2023).The Ministry and NAFED are working together to build support, organize andforgeeffectivemarketinglinkagesformillet-basedproductstomaximize the value capture of IYM-2023 across the country. NAFED will work towards realizing the vision of promoting India as the millet capital of the world through an array of initiatives including publicizing millet-based products in general trade and through its stores.
	7. As per the Government of India’s Scheme to provide affordable Atta, Rice, and Dal nationwide, the Department of Food & Public Distribution (DFPD) and Department of Consumer Affairs (DoCA) has directed NAFED to execute and implement the scheme on a large scale across the country to reach maximum consumers through their existing distribution channels and to explore potential channels and retail network to increase the sales and distribution of Bharat Dal, Bharat Atta and Bharat Rice.
	8. NAFED’s robust advertising, branding and marketing strategy ensures continued sales growth benefiting all the parties involved. NAFED will leverage its existing and upcoming retail, institutional and direct sales channel to make the products readily accessible to retail and institutional buyers for purchase. NAFED’s networking is second to none and has all the right ingredients available to successfully run PAN India Projects. Our extensive network, diversifying all across India is a critical factor, having opened and successfully running retail outlets covering various geographical locations.
	9. NAFED has planned to circulate RFP for opening its NAFED Bazaar retail stores and also run a new model of NAFED Cafes at different locations across state Kerala with the objective to enhance and sustain the presence with the Customers satisfaction.
	10. The current strength of the NAFED Bazaar Stores is around 25Stores, which is expected to go upto 500Stores by2025end.

# **Necessity for this RFP**

With the aim of further expanding its Retail Business and to enhance the presence in the national markets in line with the futuristic outlook, its of utmost timportancethatpositivechangesbebroughtaboutattheearliestforachievingofthesame.

ThisRFPisthusnecessaryforensuringandsustainingthefollowingaspects:

1. Kerala presence of NAFED Brand Products and other products promoted byNAFED.
2. Enhanced customer satisfaction through best possible availability of the NAFED Products and other products promoted by NAFED across the network.

# **Goals of this RFP**

NAFED invites proposals to (1) expand its retail network through new stores across Kerala and (2) establish a new form of NAFED Cafes to build more engagement with potential visitors and make a stronger brand image of NAFED in the retail space.

The Cluster-wise Selected Agency/Franchisee Partner will ensure timely opening of NAFED Bazaar stores and NAFED Cafes, at the specified locations provided by NAFED, with a view to supporting NAFED’s retail sales expansion across Kerala markets. The RFP intends to bring out the details with respect to scope of services that are deemed necessary to share with the interested Applicants.

# **Tentative Calendar of Events**

The following table enlists important milestones and timelines for completion of activities:

|  |  |
| --- | --- |
| Date of Uploading of Documents on NAFED’s website | **26.06.2025** |
| RFP Submission Start Date and Time | **26.06.2025** |
| RFP submission End Date and Time | **08.07.2025 (1:00 PM)** |
| RFP opening date and time | **08.07.2025 (2:00 PM)** |

# **Overview**

* 1. In order to further expand its Retail Business,NAFED here by invites Selection of Agency for Opening of NAFED Retail Stores and NAFED Cafes across Kerala for Sales and distribution of Nafed Brand and other approved products for retail sales in regional and national markets(herein after called as“Franchisee Partner”).
	2. TheCorporation/Company/Firm/LLP/Trust/Society(includingFPO/Cooperatives)fulfilling eligibility criteria shall be allowed to open the network of NAFED Bazaar Retail Stores and the NAFED Cafes at pre-approved locations, being provided by Indian Oil Corporation Limited (IOCL) in an open container format or any other space provided by NAFED.
	3. The Applicant shall be an Indian PROPRIETORSHIP/PARTNERSHIPFIRM/CORPORATION / COMPANY / FIRM / LLP / TRUST / SOCIETY (INCLUDINGFPO/COOPERATIVES) registered under appropriate act of IndianLaw.
	4. The Applicants shall submit their RFP as a single entity or as a Consortium of not more than three members, for jointly participating in the selection process. Applicants who are members of a Consortium shall only submit their RFP through this Consortium and not individually and/ or through any other Consortium, either directly or indirectly or through any of their associates. Only the documents submitted by the Lead Applicant of the Consortium shall be evaluated for the RFP.
	5. Applications from SPVs shall not be considered in this RFP.
	6. Interested and eligible parties under the RFP shall be required to submit a copy of each of the required documents before the lastdate &time given in this RFPdocument.

After scrutiny of RFP, NAFEDs hall shortlist the eligible applicants as per NAFED procedure and inform them. The companies fulfilling eligibility criteria shall be selected and job of opening NAFED Bazaar Retail Stores and NAFED Cafes will be awarded to Corporation /Company/Firm/LLP/Trust/Society(including FPO/ Cooperative).

* 1. NAFED reserves the right to accept or reject any orall RFP with out assigning any reason thereof. The issue of this RFP document does not in anyway commit or otherwise obliges NAFED to proceed with all or any part of RFP process.
	2. NAFED may, at its sole discretion, declare a panel of Cluster-wise Successful Applicant(s) after the technical and financial evaluation of all the proposals.
	3. Selection of the Franchisee Partner shall be done as per NAFED procedures. One applicant can submit only one application.
	4. NAFED has a network of its Branches across the country and the Cluster-wise Selected Agency/Franchisee Partner shall work with these branches and fulfill the requirements of the business objectives of NAFED.

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**ENDOFSECTIONII**

# **SECTION -III**

**GENERAL CONDITIONS AND INSTRUCTIONS TO APPLICANTS**

# **Scope of Work**

* 1. Through this RFP, NAFED intends to select Franchisee Partner across Kerala for opening stores and Cafes under NAFED Brand wherein, space for opening such stores may be provided by Indian Oil Corporation Limited (IOCL) in an open container format(with washroom space) or any other space provided by NAFED. A list of tentative locations offered by IOCL is at Annexure-XII
	2. Franchisee Partners operating franchisee stores can continue their operations if they match the Terms and Conditions of the highest bidder discovered through the current RFP. While applying afresh, they are required to submit an undertaking stating that existing empanelment shall be terminated if they are selected as per the terms and conditions of this RFP, and they will have to fulfill all contractual obligations of current RFP or as decided.
	3. Prior to engaging in the services to be rendered, the Franchisee Partner shall ensure it has all the necessary workforce and personnel with relevant field exposure related to the scope of work at hand.
	4. It shall be incumbent upon the Franchisee Partner to obtain appropriate licenses, registrations, approvals, NOCs, if any required, pertaining to its responsibilities as per the prevalent Government Rules and Regulations. Any liability falls upon Nafed in lieu thereof same shall be recoverable from the Cluster-wise Selected Agency/Franchisee Partner.
	5. The Franchisee Partner shall ensure deployment of requisite number of personnel at all different locations where such NAFED Bazaar Stores and NAFED Cafes are established during the term of the services.
	6. Conduct all surveying and research at the prospective locations for the NAFED Bazaar Stores and NAFED Cafes to ensure efficient understanding of functioning requirements.
	7. Ensure all necessary equipment, related infrastructure for the operations and maintenance of the Stores/Cafes are made available at all times to ensure uninterrupted services.
	8. Assign competent representatives to be the source of communication to NAFED regarding the day-to-day operations of the Stores/Cafes.
	9. The Franchisee Partner shall comply with all applicable laws, regulations, and guidelines related to petroleum safety, including but not limited to the prohibition of open flames during performance of any work.
	10. The Franchisee Partner will bear all the costs in relation to the operation and management of the NAFED Bazaar Stores and NAFED Cafes, including but not limited to, cost of any equipment, manpower, raw material, inventory management and other related expenses.
	11. An amount equal to the monthly rental cost shall be reimbursed by the Cluster-wise Selected Agency/Franchisee Partner on Monthly basis to NAFED.
	12. Franchisee Partner shall agree to reimburse the costs to NAFED in case NAFED arranges to provide the space/infrastructure etc.
	13. Franchisee Partner has to deposit an amount equivalent to cost incurred by purchase/arrangement of Fixture and Furniture to NAFED within 15 days of signing of the agreement.
	14. The proposed stores/cafes shall be titled/named only under brand name of Nafed, with specified design/colour scheme provided by Nafed, and no other name or alternation of any forms shall be allowed to be displayed at these stores/cafes.
	15. All the locations and sizes of the proposed Nafed stores/Cafes shall require the approval of Nafed before commencing any business.
	16. All the products and goods offered at the proposed NAFED stores shall be made available by Nafed directly or through selected distribution network including CFAs / distributors available at that time. Any product(s)/good(s), which are not supplied/made available by Nafed, shall not be kept at these stores without prior approval of Nafed. In case, it is not logistically or commercially viable for Nafed or Franchisee Partner to supply / receive the goods required at shop same can be obtained from third parties with intimation and permission of NAFED.
	17. Franchisee Partner shall also ensure that only NAFED approved ready-to-eat food products will be made available at the NAFED Cafes.
	18. The Franchisee Partner shall agree to operate the software for billing and inventory management, if provided by Nafed, at costs of the Franchisee Partner.Hardware, Training and other related expenses in this respect shall be borne by the respective Franchisee Partner.
	19. The Franchisee Partner shall have its own/hired/leased godown for receiving the Nafed Brand and other brand products at one place for further supply to its NAFED retail stores managed by the respective Franchisee Partner in the state (s)/ area(s)/ district(s) allocated to him. Further terms & conditions will be elaborated in the specific SLA between NAFED and the Franchisee Partner.
	20. The Billing of the products will be done only through Software provided by Nafed only. Some daily use items like Fresh fruits and vegetables, milk, bread etc. are not dealt by RBB Branch of Nafed. Therefore, Franchisee Partner will be allowed to keep these items on its own on prior approval of NAFED.
	21. The Stores/Cafes shall be equipped with POS equipment and SAP software for proper collection and analysis of data. No cash sales should be allowed.
	22. The Franchisee Partner shall submit all the records related to the sales, purchase, receipts etc. for the products offered for sale at these stores to Nafed on a monthly basis.
	23. Any supplementary income generated out of any activity from the store shall be counted in the gross income/sales of the store and shall be included for the administrative cost mentioned in the financial bid.
	24. The Franchisee Partner will intimate about the day's sale and deposit the sale proceeds in a dedicated bank account opened for the store/cafe and share the details of the same on a monthly basis with NAFED along with summary of bank statements.
	25. The Franchisee Partner will set up a customer complaints mechanism and maintain a record of consumer complaints if any received from consumers and try to solve the same immediately on his own or intimate the same to Retail Business Division (RBD) at NAFED,HO for appropriate remedial action.
	26. Franchisee Partner shall not obtain any loan or cash/credit facility from Bank or financial institution against the Franchisee Partner store/cafe or stocks of stores/café.
	27. It shall be incumbent upon Franchisee Partner to maintain a complaint book in the store/café for the consumers for recording their complaints and grievances and it shall prominently be displayed in the store that complaint book is with Franchisee Partner Owner.
	28. Follow strict personal hygiene at all times, maintain cleanliness and undertake timely garbage disposal.
	29. Franchisee Partner will prominently display the name of the retail stores as "NAFED Bazaar" as approved by NAFED. Franchisee Partner will also indicate on the display board that it is a franchise partner of NAFED along with its name. The name to be displayed for the NAFED Cafes shall be intimated to the Franchisee Partner in due course of time.
	30. Franchisee Partner shall ensure that any employee appointed by them in NAFED Bazaar / NAFED Café has no relation with NAFED in any manner.
	31. Nafed shall allow use of its name “Nafed Bazaar” in making collateral with written prior permission of Nafed only. However, Franchisee partner shall not misuse the name or trade mark of Nafed Bazaar.
	32. The design and colour scheme of the proposed store(s)/café(s) shall be as per the approved design and colour scheme of Nafed and shall be carried out through empanelled Architect(s) of Nafed.

* 1. Product placement: Emphasis will be made on keeping the product range as per business requirement of the franchise partner store/cafe.
		1. Not less than 40% of the stock shall be from Nafed brand products.
		2. Preference shall be given to Nafed branded products and all varieties of Nafed branded products are to be kept at all Franchisee Partner stores without any fail.
	2. The Cluster-wise Selected Agency/Franchisee Partner will ensure proper availability of Nafed stock in NAFED Stores/cafes. All-time availability of stocks at NAFED stores / cafes shall be ensured by the Franchisee Partner and kept in proper storage conditions.
	3. The Cluster-wise Selected Agency/Franchisee Partner will sell the goods at prices fixed by NAFED. In case it is found that any undercutting or overcharging is being practiced, appropriate action including termination of contract can be taken/done byNAFED.
	4. Nafed may appoint its representatives, time to time to inspect and check the inventory and other relevant records of the above said proposed Nafed stores, central warehouse, distribution centres and supplychain networks such as the packaging gunits, its equipment, warehousing, logistics and manpower.

**Terms and Conditions in relation to rendering services prescribed under Scope of Work**

* 1. The Cluster-wise Selected Agency/Franchisee Partner shall submit an interest free security amounting to 5% of the total estimated contract value. TheSecurity Deposit shall be refunded with out any interest after 30days of termination accepted by Nafed.
	2. If Nafed wants Franchisee Partner to leave the shop, then Security Deposit shall be refunded after deducting the depreciation @ 10% per annum on the amount mentioned in the SLA signed with the Franchisee Partner.
	3. The Cluster-wise Selected Agency/Franchisee Partner shall establish CRM that will help in building relationships with individual people including customers, service users, colleagues, or suppliers throughout your lifecycle with them, including finding new customers, winning their business, and providing support and additional services through out the relationship.
	4. The Franchisee Partner shall enter into a separate agreement/SLA defining the roles, responsibilities and requirements for rendering of the services.
	5. NAFED shall provide products to the Cluster-wise Selected Agency/Franchisee Partner at respective rates /terms decided upon in the ServiceLevel Agreement(SLA), and NAFED shall fix the ratesat which the products are to be sold by the Franchisee Partner. It is incumbent upon the Franchisee Partner to adhere to the rates prescribed by NAFED. No deviation from the prices fixed byNAFEDwillbe entertained.
	6. Business targets shall also be fixed for the Franchisee Partner and the details for the same shall be included in the SLA. Penalties on the basis of performance of the Cluster-wise Selected Agency/Franchisee Partner and other necessary details for the rendering of services shall also be determined in the SLA.
	7. The SLA shall be valid for a period of 5 years, which will be further extendable to be reviewed for renewal on mutually acceptable terms, whereas a review shall be conducted every year from signing of the agreement subject to satisfactory performance of the Cluster-wise Selected Agency/Franchisee Partner.
	8. NAFED shall be at liberty to terminate the contract with the Cluster-wise Selected Agency/Franchisee Partner prematurely in the event of breach of any of the clauses contained in this agreement by the Cluster-wise Selected Agency/Franchisee Partner. In such an event, the Cluster-wise Selected Agency/Franchisee Partner shall render and shall clear all accounts with NAFED within 30 days from the date of termination notice, failing which NAFED will be entitled to revoke the bank guarantee furnished by the Cluster-wise Selected Agency/Franchisee Partner with out making any reference to this effect.
	9. Insurance: Insurance of shops including stocks factory premises, plant and machinery, warehouses, shops including stocks shall be taken by the Cluster-wise Selected Agency/Franchisee Partner and payment on account of premium shall be borne by Cluster-wise Selected Agency/Franchisee Partner itself.
	10. Nafed shall be paid by the Franchisee partner, a certain percentage of sales turnover of the respective NAFED store/cafe on monthly basis as per the financial bid submitted by the Franchisee Partner.
	11. NAFED shall deploy its own quality monitoring system and the Franchisee Partner shall extend full cooperation for its implementation.
	12. In case any sample is drawn by an inspector from health, food or any such Government department, the intimation thereof should be given to Nafed, HO related branch office of NAFED by the Cluster-wise Selected Agency/Franchisee Partner immediately. Any complaint for items not delivered by NAFED,Cluster-wise Selected Agency/Franchisee Partner shall be responsible for any penalty imposed for the same.
	13. The Cluster-wise Selected Agency/Franchisee Partner will strictly abide by all statutory rules and regulations including obtaining license/permit etc. if any required to run the businessfrom the said premises. All rules and regulations pertaining to compliances of MCD or LocalGoverning Body shall be observed and complied in latter and spirit by the Cluster-wise Selected Agency/Franchisee Partner and any burden on NAFED on account of such violation on the part Cluster-wise Selected Agency/Franchisee Partner, same shall be borne by the Cluster-wise Selected Agency/Franchisee Partner at it srisk and cost.
	14. Electricity connection & Telephone and Internet connection:
		1. The Electricity connection will be taken by Franchisee Partner.
		2. Telephone / Internet connection will taken by Franchisee partner.
		3. Payment of Electricity and telephone/ Internet Charges will be made by the Franchisee partner.
	15. The Cluster-wise Selected Agency/Franchisee Partner will neither misuse nor do anything that tarnishes the image and jeopardize the interest of NAFED.
	16. Bank Account: A separate Bank account shall be opened for the business and each shop/cafe in the nearby area by the Franchisee partner where the Franchisee partner shall deposit cash and maintain sales account. Bank statements tallying with SAP/ERP Reports to be submitted.
	17. Franchisee Partner will maintain record of books of accounts for minimum 8 years from closure of financial years. NAFED reserves the right to inspect the premises and Books of Accounts.
	18. The Cluster-wise Selected Agency/Franchisee Partner will not be entitled to assign or transfer the benefit of this RFP to any other person/firm without the priorwrittenconsentofNAFED.
	19. The Cluster-wise Selected Agency/Franchisee Partnerwillregularly,diligentlyandfaithfullydischargedutiesincumbent upon them by virtue of this RFP and confirm to carry such orders, instructions and directions as a rereceivedfromNAFEDbythemfromtimetotime.
	20. Franchisee partner will not be entitled to assign or transfer the benefit of this RFP to any other person/firm without the prior written consent of NAFED. Franchisee partner may appoint a professional OM&M (Operation, Marketing and Managing) partner for day to day running of stores with prior approval of Nafed and Nafed shall separately assess their suitability to run andmanage day to day operation of such stores under the overall supervision of franchise / Franchisee partner.
	21. If required, the Franchisee Partner may be allowed to use NAFED logo with specifically mentioning the purpose of association and maywrite“Franchisee Partner of NAFED”on their signboards, visiting cards, letter heads,emails and other forms of communication for business purposes.

# **Contact Person**

 **State Head**

 **NAFED COCHIN, Plot No.35, Warehousing Centre,Gandhinagr, COCHIN-682020**

**Minimum Eligibility Criteria**

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| --- | --- | --- |
| **S.No.** | **Criteria** | **SupportingDocuments** |
| 1. | TheApplicantshallbeanIndianCorporation/Company/Firm/LLP/Trust/Society(includingFPO/Cooperative). | * RegistrationofFirm
* CertificateofIncorporation
* Document fromRegistrarofSocieties
 |
| 2. | ThisRFPislimitedtosingleentityorconsortiumandtosupportthis,theApplicantshavetoberegisteredunderthesamenameandsubmitonlyoneRFPdocument.Asconsortiumisallowed,theLead Applicant nominated from the consortium canmeettheeligibilitycriteria.Theconsortiumcanconsistofmaximumofthreemembersandanymembercanbecomethelead member/applicant. A consortiumundertaking(asper formatgiveninthisRFPdocument)hastobeattachedwiththeRFPdocument. | * ConsortiumUndertaking asperformatprescribed.
 |
| 3. | Applicant should have previous experience of working for supply of FMCG Products in the retail industry  | Copies of relevant agreements/documents signifying the relevant experience along with undertaking on Applicant’s letterhead |
| 4. | Corporation/Company/Firm/LLP/Trust/Society(including FPO/Cooperative) should not beinsolvent and have positive net worth in the last 3 years. | Undertaking as prescribedin thisRFP. |
| 5. | ApplicantshouldhaveanaverageannualturnoverofminimumRs.50 lakhs inanythreeofthelastfourfinancialyearsending March,2025 andshouldhavepositive networth. This criterion is applicable for the lead applicant nominated by the consortiumpartners.Forthis criterion,ApplicantshallberequiredtoattachacertificateissuedbyCharteredAccountantcertifyingtheyear-wiseturnoverofthe Corporation/Company/Firm/LLP/Trust/ Society(includingFPO/Cooperative).TurnoverandnetworthcertificateshallalsobeacceptedforthefinancialyearendinginMarch,2025. | Audited Profit and Loss and Balance Sheet for the last four financial year ending on 31.03.2025. Average annual turnover and Net worth certificates issued by CharteredAccountant. |
| 6. | AnnualAuditedbalancesheetsforanyofthethreefinancialyearsoutoflastfouryears,endinginMarch2025,shallbeenclosedassupportingdocument. | Duly signed copies ofBalance Sheets for therelevantyears. |
| 7. | Applicant should possess a valid FSSAI License to operate retail stores and cafes. | Duly signed copy of FSSAI license |
| 8. | ApplicantshouldholdavalidGoodsandServices Tax(GST)registrationcertificate,asapplicable. | DulysignedcopyofGSTCertificate. |
| 9. | ApplicantshouldholdavalidPermanentAccountNumber(PAN),as applicable. | DulysignedcopyofPAN. |
| 10. | Applicantshouldnothavebeendebarred/blacklistedbyanyGovt.Department/PSU/FPO/CooperativeSociety for corrupt and fraudulentpracticesandshallhavetosubmitadeclarationtothiseffect. | UndertakingintheformatprescribedinthisRFP. |

Note: Startups with relevant registration certificates shall be exempted from the Minimum Eligibility Criterion relating to Turnover.

1. **Technical Evaluation Criteria**

|  |  |  |
| --- | --- | --- |
| **SNO.** | **EVALUATION CRITERIA** | **MAXIMUM MARKS** |
| **1** | **Specific Capability / Experience of the Applicant relevant to the assignment (Similar work Executed)** | **60** |
| **1.1** | **Average Annual Turnover**  | **30** |
| **1.1.1** | **50lakhs** | 10 |
| **1.1.2** | **51 lakhs –2 crores** | 15 |
| **1.1.3** | **2.1crores – 4 crores** | 20 |
| **1.1.4** | **4.1 crores – 8 crores** | 25 |
| **1.1.5** | **Above 8 crores** | 30 |
| **1.2** | **Prior Experience of executing similar projects****Experience in operating cafes, stores, canteens, food hubs, or restaurants****(Work orders/Completion Certificates to be submitted)** | **30** |
| **1.2.1** | **Under 2Similar Projects** | 10 |
| **1.2.2** | **2 – 3 Similar Projects** | 20 |
| **1.2.3** | **Above 3Similar Projects** | 30 |
| **2** | **Approach and Methodology** | **40** |
| **2.1** | **Details of Methodology and Approach****- Understanding of the project objectives** **- Proposed implementation plan and timeline** **- Innovation and creativity in store operations****Presentation to be made to the Technical Evaluation Committee of NAFED** | **40** |
|  | ***The marks for Approach and Methodology will be given by the Committee based on the Detailed Project Proposals and presentations submitted by the Applicants.***  |  |

1. **ProcessofEvaluationofProposals**
	1. TheEvaluation Committee(the“Committee”) shallevaluatetheProposals/ bids. Thismay involvethe representationsfromNAFEDand/or otherdepartment’s experts.Thedecisionof theEvaluation Committeein the evaluation oftheproposals/bidsshallbefinal.
	2. Proposalswhicharelate/vague/conditional/incomplete/notconfirmingtothelaiddownprocedureinanyrespect shallberejected.
	3. Evaluations of proposals / bids shall be only on basis of information provided by theApplicantsintheproposals,oranyadditionalinformationprovidedbytheApplicants againstspecificrequestsforclarificationsaskedbyNAFEDduring evaluation the process.
	4. The evaluation committee will check if the Applicant has deposited RFP Document fee and the EMD along with the pre-qualification Proposal and the same are found to be in order.
	5. The documentation furnished by the Applicant as given in **MINIMUM ELIGIBILITY CRITERIA FOR RFP** will be examined prima facie to see if the Applicant’s capacity, skill base and other Applicant’s attributes as claimed therein are consistent with the needs of this project.
	6. The Applicants’ technical solution proposed in the Proposal document shall be evaluated as per the requirements specified in this RFP and adopting the evaluation criteria spell out in this document.
	7. The Applicants are required to submit all required documentation in support of the evaluation criteria specified (e.g. detailed project citations and completion certificates, audited financial statement, profiles of project resources and all others) as required for technical evaluation.
	8. The TEC constituted by NAFED may invite qualifiedApplicants to make a presentation on a date, time and venue determined by NAFED tomake a presentation oftheir Proposal.Thepurposeofsuch presentations would be toallow the Applicants to present their methodology, unique capabilities if any, the projectplanandgovernancestructureandthequalityoftheprojectteametc.
	9. ThepresentationoftheProposalshouldbemadebytheproposedProgram/Projectmanager of the Applicant for this Project with someof thekey team members to supportthe project manager as part of the presentation team, instead of the sales representative orthe senior executiveoftheorganization.
	10. TheTechnicalpresentationmustincludethefollowing:
		* UnderstandingoftheProjectRequirements.
		* HighlightsoftheProposedSolution.
		* ProposedApproach&Methodology.
		* DetailedProjectPlan.
		* ProposedDistributionNetworkInfrastructure.
		* ProposedTeamComposition.
		* LiveDemoofthesimilarprojectsorsolutionsdelivered,ifany.
	11. Each Technical Bid will be assessed for technical score on a scale of 1 (minimum) to 100 (maximum) points.
	12. The Applicant with less than 70score in technical evaluation will not be eligible for further Financial Evaluation of the bids.

# **Clarifications During Evaluation of Proposals**

* 1. DuringthetimeoftheevaluationoftheProposals/Bids,NAFEDmayseekclarifications from the Applicant on specific items in the proposals / bids submitted bythem. All such clarifications will be sent to the contact persons indicated in the proposaleitherby emailorinpersonalingiventime.
	2. The primary role of clarifications in the evaluation process is to clarify ambiguities anduncertainties arising out of the evaluation of the Proposal documents. The clarificationsprovidetheopportunityforNAFEDtostateitsrequirementsclearlyandfortheApplicantto,moreclearly,stateitsproposal.
	3. Ifsuchclarificationsareoralinnature,they willonlybeconsideredintheformofminutesofthemeetingdulysigned/agreedtobyallparticipants.
	4. The Applicant has the option to respond or not respond to these queries. If the Applicantfailstorespondwithinthestipulatedtimeperiod,NAFEDhastherighttomakeassumptionsontheProposals/BidssubmittedbytheApplicantandifsuchassumptionsleadtodisqualificationoftheProposals/Bids,NAFEDisnotaccountablefortheseomissions.
	5. AlltheresponsestotheclarificationswillbepartoftheProposaloftherespectiveApplicants, and if the clarifications are in variance with the earlier information in theproposal,the informationprovided inlater stages will be thepart ofthecontract forimplementation betweenApplicantandNAFED.
	6. EvaluationsofProposals/BidswillbeonlyonbasisofinformationprovidedbytheApplicants in the proposals, or any additional information provided by the ApplicantsagainstspecificrequestsforclarificationssentbyNAFEDduringtheevaluationprocess.
	7. If any of the responses by the Applicant to the queries sent by NAFED has commercialimplications,thesecommercialaspectswillnotbeaccommodatedintheevaluationprocess.

# **Evaluation of Technically Qualified Bids**

* 1. Evaluation of the bids will be done in two-stages namely Technical Evaluation (comprising pre-qualification check and technical score evaluation) and financial evaluation based on QCBS basis.
	2. In deciding the final selection of the agency, the technical bid of the proposal will be given a weightage of 70% and the financial bid will be given a weightage of 30%.
	3. The financial bids of only those bidders who qualify for the technical evaluation will be opened.

# **Evaluation of Financial Bids**

* 1. The Applicants shall submit their financial bids as per the format prescribed in Annexure- XI. The Applicants shall submit the “Margin Percentage offered to NAFED” as the financial bid.
	2. Weightage to the margin percentages while calculating the Financial Score are as follows:

Weightage for Margin % from sales of NAFED Bazaar **(ML)**: 30%

Weightage for Margin % for sales of NAFED Cafes **(MS)**: 70%

Composite margin % for calculating the Financial Score (F): (ML \*0.3) + (MS\*0.7)

* 1. The proposal with the highest cost (margin %) will be given a score of 100 and the other proposals will be scored on a pro-rata basis, inversely proportional to the offered financial bid i.e., lower marks for lower priced offers.
	2. The Financial score of each Applicant shall be assigned as follows:

F = (FA/Fmax) \* 100

Where F = Financial Score of the Applicant, FA = Composite Margin % of the Applicant,

Fmax = Highest Composite Margin % Received

* 1. **TOTAL SCORE:** (on QCBS basis) The total score shall be obtained by weighing the quality and cost scores and adding them.

Total Score = Technical Score of the Applicant \*70/100 + Financial Score of the Applicant \*30/100

* 1. The Applicant with the highest total score shall be declared as the Successful Applicant.
	2. NAFED may, at its sole discretion, declare a panel of Cluster-wise Successful Applicant(s)**for each individual cluster** after the technical and financial evaluation of all the proposals.

# **Rejection Clause**

* 1. TheProposalhastobesubmittedintheformofprinteddocument.TheProposalssubmittedbyTelex,fax oremailshallnot beentertained.
	2. Any condition putforth by theApplicantnon-conforming to theProposalrequirementswillnotbeentertainedatallandsuchProposalwillberejected.
	3. If a Proposal is not responsive and not fulfilling the conditions, it will be rejected byNAFED and shallnot subsequently beaccepted even ifit is made responsiveby theApplicantby correction ofthenon-conformity.No further communication willbe madeinthisregard.

# **Intimation To the Cluster-wise Successful Applicant(s)**

* 1. NAFEDwillintimatetheCluster-wise Successful Applicant(s)wellbeforethevalidityoftheRFPthroughemailorfaxorphone.
	2. Acceptanceletterwillbeissuedwithpriceconfirmation(ifany)andotherrequireddetailsviaemail.
	3. TheCluster-wise Selected Agency/Franchisee PartnershallalsosignaseparateServiceLevelAgreement(SLA)forrevenuesharingwithNAFEDwithin5(five)workingdaysofselection.
	4. NAFED may, at its sole discretion, declare a panel of Cluster-wise Successful Applicant(s) after the technical and financial evaluation of all the proposals.

# **Availability of RFP Document**

11.1The RFPdocumentscanbedownloadedfromNAFED'swebsite(www.nafed-india.com).

# **Submission**

* 1. Proposals andrelevant documents,in their complete form,in all aspects, are required tobesubmittedto:

|  |  |
| --- | --- |
| AddressTo | State Head, Nafed, Kerala |
| Address | **State Head** **NAFED COCHIN, Plot No.35, Warehousing Centre, Gandhinagar, COCHIN-682020**  |
| EmailID | nafkoc@nafed-india.com |

# **Cost for Preparation**

* 1. The applicant shall bear all costs associated with the preparation and submission of theRFP. NAFED will, in no case, be responsible or liable for these costs, regardless of theconductoroutcomeoftheRFPprocess.

# **Queries on the RFP Document**

All prospective applicants before the last date & time of submission of RFP may getclarificationon their queries,if any from the State Head , NAFED COCHIN, PLOT NO.35, WAREHOUSING CENTRE, GANDHINAGAR, COCHIN-682020, .nafkoc@nafed-india.com

* 1. The queries received after due date/ time will not be considered.
	2. NAFED will hold a pre bid meeting, through video conferencing, with the prospective applicant(s)at the given time and date(as given in the schedule) to discuss there requirement and purpose of the RFP.

The queries can be addressed to SH, NAFED viae-mail to nafkoc@nafed-india.com

* + 1. with the subject “Request for Proposal (RFP ) forOpening of NAFED Bazaar Stores and NAFED Cafes across Kerala locations –Queries”(e-Mail with any other subject will not been entertained).
		2. Only queries received before 3 days of pre bid meeting date will be entertained in the pre-bid meeting.
		3. Maximum of two representatives of each Applicant shall be allowed to participate.

# **Amendment of RFP Documents**

* 1. AtanytimepriortothelastdateforsubmissionofRFPapplication,NAFED,may,forany reason, whether at its own initiative or in response to a clarification requested by aprospectiveapplicant,modifythisRFPdocumentbyacorrigendum.
	2. Anycorrigendum(ifany)shallbedeemedtobeincorporatedintothisRFP.
	3. ApplicantsareadvisedtokeepviewingtheNAFEDwebsiteforanycorrigendum/change.
	4. Also, in order to provide prospective applicants reasonable time to take the amendment into account for preparing their RFP, NAFED may, at its discretion, extend the last date for the receipt of RFP and/or make other changes in the requirements set out in this RFP document.

# **Period of validity of RFP**

* 1. The application/offers under this RFP shall be validfor3 months fromthedateofsubmissionofRFPapplication.AnRFPvalidforashorterperiodshallstandrejected.
	2. In exceptional circumstances, NAFED may request the consent of the applicant for an extension to the period of RFP validity. The request and the response thereto shall be made in writing.

# **Currency of Payment**

Payment to the Cluster-wise Selected Agency/Franchisee Partner shall be made in Indian Rupees (INR)only.

# **Statutory Duties and Taxes**

Income Tax deductions shall be made from all payment made to the Cluster-wise Selected Agency/Franchisee Partner as per the rules and regulation in force, in accordance with Income Tax act prevailing from time to time. GST /PF /ESI and any other taxes may be applicable on the Cluster-wise Selected Agency/Franchisee Partner as per the relevant acts at prevailing rates from time to time.

# **Procedure for Submission of RFP**

ThecompleteapplicationinrespectofthisRFPshallbesubmittedto State Head

NAFED COCHIN, Plot No.35, Warehousing Centre, Gandhinager, COCHIN-682020

* 1. .ForthisRFPotherformsofapplicationwillnotbeacceptedunderany circumstances.
	2. The bids (complete in all respects) must be submitted in two sealed envelopes (Technical and Financial Bids) as explained below:
	3. **“Envelope No.1 "Technical Bid"**:Documents as applicable and mentioned in RFP are required to be submitted in the given format, with proper seal and signature of authorised person on each page. Each copy of the technical bid submitted should be covered in a separate sealed cover super scribed with the words “**Technical Bid”.**
	4. **Envelope No.2 "Financial Bid”:**Financial Bid should be submitted at the above-mentioned address in the form specified under Annexure-XI. The prices should be mentioned in figures as well as in words wherever mentioned in the Annexure-XI. The Applicant should carefully cross check the prices entered in figures with corresponding figures converted in words. In the event of any discrepancy in price quoted in words and figures, the price allotted in words shall prevail over the price quoted in figures. Each copy of the financial bid submitted should be covered in a separate sealed cover super scribed with the words “**Financial Bid”.**
	5. All Documents viz. Technical Bid and Financial Bid are to be kept in a single sealed cover super scribed with “**NAFED INVITES REQUEST FOR PROPOSALS (RFP) FROM ELIGIBLE APPLICANTS FOROPENING OF NAFED BAZAAR RETAIL STORES AND NAFED CAFES ACROSS Kerala”.**
	6. Intending Companies/Parties shall submit Request for Proposal documents in originaldownloaded form, duly signed and stamped at each page as token of acceptance of alltermsandconditions.ProposalsreceivedoverFax/Emailshallbesummarilyrejected.
	7. Theapplicationmustbeaccompaniedwithprocessingfees(non-refundable)ofRs.5900(FiveThousandNineHundredonly)(including18%GST)bymeansofDD/NEFT/RTGStoNAFED.NAFEDreservestherighttoacceptorrejectany orallapplicationswithoutassigninganyreasonthereof.Theissueofthisdocumentdoesnotin any way commit or otherwise obliges NAFED to proceed with all or any part of RFPprocess.TheRFPisnotthesubjectofanyprocessofcontractoranycontractualobligationsbetween NAFED and prospective Applicant.The processing feesshallbevalid for a period of 6 months from the date of submission of Proposal document, orbeyondanyperiodof extensionifrequested.

**BANK ACCOUNT DETAILS FOR PROCESSING FEES**

BENEFICIARY NAME : NAFED

ACCOUNT NUMBER : 055594600000265

NAMEOFBANK :YES BANK

ADDRESS OF THE BANK : Vyttila

IFSCCODE : YESB0000555

* 1. Bid mustbe accompanied with interest free Earnest Money Deposit(EMD) ofINR25,000/-(RupeesTwentyFiveThousandonly)bywayofRTGS/NEFT/ELECTRONIC MODE to theNAFED as per following bank details and a proof of payment must be provided alongwith the application.

**BANK ACCOUNT DETAILS FOR EMD/SD**

BENEFICIARY NAME : NAFED

ACCOUNT NUMBER : 055594600000265

NAMEOFBANK :YES BANK

ADDRESS OF THE BANK : Vyttila

IFSCCODE : YESB0000555

* 1. Startups with relevant registration certificates shall be exempted from submission of EMD.
	2. Interest free EMD submitted at the time of bid submission may also be converted intotheinterest freeSDbytheselectedApplicant.
	3. The Proposals must contain the name, designation and place of Business of the personwith Phone,EmailIDandFaxNos.ofpersonsmaking theproposalsandmustbesignedandsealedbytheProspectiveAgency / Franchisee Partnerwithhisusualsignature.
	4. The signatory of the application qua this RFP shall be authorized to sign and submit theRFPtobindtheCorporation/Company/Firm/LLP/Trust/Society(includingFPO/Cooperative.
	5. Each pageof RFPhas to be numbered consecutively andsigned &stamped,as a tokenofacceptanceofall termsandconditions.
	6. IncaseanydocumentsuploadedunderthisRFParefoundtobetempered/modifiedinanymanner,RFPwillbesummarilyrejectedandRFPprocessingfeewouldbeforfeitedandtheapplicantwouldbeliableforanysuitableaction.
	7. NAFED reserves, at its sole discretion, the right to approve or reject any or all RFPapplication(s)without assigningany reason.
1. **Followingdocumentshavetobesubmittedalong-withApplication/RFPinasealedcover:-**
	1. CompleteRFPdocumentstampedandsignedbyauthorizedsignatoryoftheCorporation/Company/Firm/LLP/Trust/Society(including FPO/Cooperative).
	2. ApplicationLetterandApplicationFormdulyfilled,stampedandsignedby authorizedsignatoryoftheCorporation/Company/Firm/LLP/Trust/Society(including FPO/Cooperative as performat “Annexure-I”&“Annexure-II”respectively ofthisRFPdocument.
	3. Self-attested& stamped copiesof:
	**a)**Audited Balance Sheet
	**b)**Profit & Loss Account

**c)**ITR

For any three of lastfour financial years ending March 2025.

* 1. Selfattested&stampedcopyofGSTregistrationcertificate.
	2. Self attested& stamped copy of PAN of the Corporation / Company / Firm / LLP /Trust/Society(including FPO/Cooperative).
	3. Self attested& stamped copy of valid Registration Certificate of the Corporation /Company/Firm/LLP/Trust/Society(includingFPO/Cooperative)
	4. Self attested& stamped copies of some of the documents / supply orders / Invoiceswhich shows the experience of the applicant in sales and distribution of FMCG products in retail sector, financial yearwise, for every financial year ofthe total experience ending up to 31st March, 2025(alsoseeAnnexureIII).
	5. Undertaking on letterhead of the Applicant stating years of experience in distribution of FMCG Products to be submitted.
	6. Self attested&stamped copy of valid address proof of the Corporation / Company /Firm / LLP / Trust/ Society (including FPO/Cooperative), in case of proprietorship shall betelephonebill/copyofpassport/electricitybill,forpartnershipfirmshallbecertificate of registration whereas in case of others relevant certificate of incorporationissuedby theconcernedauthority.
	7. SelfattestedcopyofAadharcardofauthorizedsignatory.
	8. Copy of the Board Resolution (in case of company) or Authorization Letter (in case ofpartnershipfirm)infavouroftheAuthorizedSignatory.
	9. Turnover and net worth certificate for any three of the last four financial years, endingMarch,2025,issuedbyCharteredAccountantasperformat“Annexure-IV”.
	10. Undertaking with details of existing Stores of the Applicant shall be shared on letterhead of Applicant.
	11. Address proof with details of PAN India premisesof Applicant to be submitted.
	12. Work orders/Completion Certificates for projects to be submitted.
	13. Selfattested&stampedcopyofthisRFPdocumentasatokenofacceptanceofterms&conditionsofthisRFPdocument.
	14. ListofDirectors/PartnersoftheCorporation/Company/Firm/LLP/Trust/Society(includingFPO/Cooperative)asper attachedformatat“Annexure-V”.
	15. Self Declaration on letter head of the Corporation / Company / Firm / LLP / Trust/Society (including FPO/Cooperative) for not been blacklisted by any State/Central Govt.body/PublicSector UndertakingatanypointoftimeinIndia.
	16. Self Declaration on letter head of the Corporation / Company / Firm / LLP / Trust/Society (including FPO/Cooperative) for not been involved in any major litigation that mayhaveanimpactofaffectingorcompromisingparticipationofthepartyinthee-auctions.
	17. Self Declaration on letter head of the Corporation / Company / Firm / LLP / Trust/Society (including FPO/Cooperative) for not been prosecuted for violation of rules / lawsunder Essential Commodities Act or any such others laws or orders there under in anycourtoflaws.
	18. Self declaration on letter head of the Corporation / Company / Firm / LLP / Trust/Society(includingFPO/Cooperative)fornotbeingunderliquidation,courtreceivershipand/orsimilarproceeding.
	19. Self declaration on letter head of the Corporation / Company / Firm / LLP / Trust/Society (including FPO/Cooperative) for not being under a declaration of ineligibility forcorruptandfraudulentpractices.
	20. BankaccountdetailsofCorporation/Company/Firm/LLP/Trust/Society(includingFPO/Cooperative)(copyofcancelledcheque/passbook).
	21. UndertakingforconsortiumasperAnnexure–VII.
	22. UndertakingforIntegrityPactasperAnnexure–VIII.
	23. Non-RefundableParticipationfee:InterestedApplicant(s)shallrequiretopaynon-refundablefee ofRs.5900/-(Rs.FiveThousandNineHundredOnly)(inclusiveof 18% GST) for participation in this RFP. Fee can be paid through DD/RTGS/NEFT infavourofNAFEDasperbankaccountdetailsgivenin the RFP document.
	24. DeclarationcumUndertakingpursuanttosection206ABoftheIncomeTaxAct,1961, as per Annexure-IX. Audited provisional shall be allowed for the financial yearendinginMarch,2025.
	25. Annexure-IAnnexure-II,Annexure-III,Annexure-IV,Annexure-V,Annexure-VI,AnnexureVII (ifapplicable),Annexure-VIII, Annexure-IX, Annexure-XI duly filled in,signedandstamped.

# **Declarations and Undertakings**

* 1. It shall be incumbent upon all Applicants/intending bidders to submit following declarations on the letter head of their entity(ies):

a) The intending Applicants/intending bidders is/are/was/were neither in litigation with Nafed at any point of time regarding any business and trade activity of Nafed nor was/were it/they ever blacklisted by Nafed on account of such litigation(s) or otherwise.

b)Any of the present and past directors/proprietor/partners/promoters etc of Applicants/intending bidders was/were or is/are not part of such other and separate entity(ies) which was/were/ is/are in litigation with Nafed in present or past or/and such other entity (les) has/have/had ever been blacklisted by Nafed in the past for any reason.

c)The intending Applicants/intending bidders have not been/ are not convicted of any criminal offenses and acknowledge that they will be liable for any false information they provide.

* 1. If intending Applicants/intending biddersis/are/was/were in litigation (s) with Nafed in present/past, it shall be incumbent upon such bidder(s)/applicant(s) to furnish the details of such litigation(s) and consequent blacklisting, if any, on the letter head of the entity(ies). In such scenario, the declaration as mandated above at (a, b, c) shall not be required.
	2. If any of the intending Applicants/intending bidders or their promoters are found involved in litigation(s) with Nafed whether in past and present or they have/had been blacklisted by Nafed or/and any of the promoters of intending Applicants/intending bidders was/were part of the management of such other and separate entity(ies) which was/were/ is/are in litigation(s) with Nafed in present or past or/and such other entity (les) has/have/had ever been blacklisted by Nafed in the past for any reason, Nafed shall have sole discretion to decide on the selection of such applicant(s)/bidder(s) even if such intending Applicants/intending bidders fulfilling eligibility criteria and Nafed's decision either to select or reject such intending Applicants/intending bidders shall be final and binding and no further communication/grievance against such decision shall be entertained in this regard.

# **Integrity Pact**

 The Successful Applicant will be required to sign an Integrity Pact. It will be assumed that successful Applicant has gone through the Integrity Pact (Annexure- VIII of this RFP) and haveno objections whatsoever in signing the contract.

# **Authorized Signatory**

ThepersonsigningtheRFPdocumentsshouldbethedulyauthorizedrepresentativeofthe Applicant and whosesignature should beverified and certificateofauthority shouldbescannedandsubmitted.ThepowerorauthorizationoranyotherdocumentconsistingofadequateproofoftheabilityofthesignatorytobindwiththeCorporation/Company/Firm/LLP/Trust/Society(includingFPO/Cooperative)shouldbescannedandannexedtotheRFP.Allcertificatesanddocuments(includinganyclarificationssoughtandanysubsequent correspondences) received hereby, shall, as far as possible, be furnished andsignedbytheAuthorized Representative.

23.1 All documents to be duly signed, stamped, and self-attested at each page as a token of acceptance of all terms and conditions. Documents without sign, stamp and self-attestation shall be summarily rejected and application shall not be considered for further evaluation.

# **Nafed’s Right to amend the Scope of Work**

* 1. If, for any unforeseen reasons, NAFED would require to change the Scope of work, thischange shall beacceptabletothe Applicant withoutchangeinapplicationsubmittedunderthisRFP.
	2. NAFED reserves the right to reject one/ all the RFP applications or cancel the RFPwithoutassigninganyreasonsthereof.

# **Other Terms & Conditions**

Bysubmittingaresponse,theapplicantrepresentsandwarrantstoNAFEDthat,asonthedateofsubmission:

* 1. Theapplicant hasfullydisclosedtoNAFEDinitsresponsesallinformation whichcouldreasonablyberegardedasaffecting,inanyway,theevaluationoftheresponse.
	2. All information contained in the applicant’s response is true, accurate and complete andnotmisleadinginanyway.
	3. No litigation,arbitration or administrative proceeding is presently taking place, pendingortotheknowledgeoftheapplicantthreatenedagainstorotherwiseinvolvingtheapplicantwhichcouldhaveanadverseeffectonitsbusiness,assetsorfinancialconditionoruponNAFED’Sreputationiftheresponseissuccessful.

# **Precedence of Documents:**

If there is any inconsistency between the terms of this RFP and any of its appendices,schedules or attachments then, unless the contrary is explicitly stated in this RFP, thetermsoftheRFPwillprevailtotheextentofanyinconsistency.

# **Corrupt or Fraudulent Practices**

* 1. ItisexpectedthattheApplicantswhowishtoRFPforthissupplyhavehigheststandardsofethics.
	2. NAFEDwillrejectRFPifitdeterminesthattheApplicantrecommendedforawardhasengagedincorruptorfraudulentpracticeswhilecompeting forthisRFP.
	3. NAFEDmaydeclareanApplicantineligible,eitherindefinitelyorforastatedduration,to be awarded or contactif it at any time determines that the vendor has engaged incorruptandfraudulentpracticesduringtheexecutionofcontact.

# **Interpretation of the clauses in the RFP Document**

In case of any ambiguity/ dispute in the interpretation of any of the clauses in this RFPDocument,NAFED’sinterpretationoftheclausesshallbefinalandbinding onallApplicants/parties.

**\*\*\*\*\*\*\***

**ENDOFSECTIONIII**

# **SECTION -IV**

**GENERALPROVISIONSANDAPPLICABLELAWS**

# **Applicable Law, Jurisdiction And Dispute Resolution**

* 1. ThisRFPdocumentsandawardofwork/PurchaseorderunderthisRFPdocuments shall be constituted and the legal relation between the parties hereto shall be determinedand governed according to thelaws oftheRepublicofIndiaand only courtsatDelhiand High court of Delhi shall have the jurisdiction in all the matters arising out of /touchingand/orconcerningthisagreementandpartiestothisagreementagreetoirrevocably submit to the exclusive jurisdiction of those courts for purpose of any suchproceeding.Theaforementionedexclusiveandirrevocablejurisdictionofaforesaidcourt is irrespective of place of occurrence of any course of action pertaining to anydisputebetweentheparties.
	2. All or any dispute arising out or touching upon or in relation to the terms of this RFPdocumentsincludingtheinterpretationandvalidityofthetermstheretoandtherespectiverightsandobligationsofthepartiesshallbesettledamicablybymutualdiscussion failing which the same shall be settled through arbitration. The arbitrationproceedingsshallbegovernedbytheArbitrationandConciliationActof1996(asamendeduptothedate) orany statutory amendments / modifications thereofforthetime being in the force. The seat & venue of the arbitration shall be at New Delhi, IndiaandlanguageofarbitrationshallbeEnglish.

# **Force Majeure**

Shouldanyextra-ordinaryandunforeseencircumstancesarise,likefire,floodoranyother natural calamities, strike, riot, civil commotion, epidemic, plague, accident and/orwarepreventingeithercontractingpartyfromfullyorpartiallycarryingouttheobligations under the RFP , party so prevented shallinform inwriting theother party ofthe causes ofsuch failurewithin 3(three) days from the beginning thereofand shallnotbeliablefor performance of the contract wholly or tothe extentof non-performance, asthe casemaybe.

# **Holiday Listing**

NAFED’s policy for Holiday-Listing, which is available on the website of NAFED must be acceptable to the Applicants. Notwithstanding anything contained in this RFP document is mutatis mutandis applies to this and in the event, the agency(s) while discharging its obligations under the RFP/Agreement or otherwise, come(s) within the ambit of the said policy, NAFED at its sole discretion reserves the right to suspend/discontinue dealings or take any curative measures with agency (s) in accordance with the policy in force.

# **Indemnity**

 The Successful Applicant shall indemnify NAFED and keep indemnified against any loss or damage, claims, compensation, penalty, fine, levies, etc. on account of slackness, deficiency, failure to observe any obligations under the contract, failure to comply with statutory/ mandatory provisions pertaining to the contract by the Agency in respect of the services provided etc., whatsoever.

# **Prevention of Fraud and Corruption**

* 1. Theapplicant(s)shallbeboundtotakeallmeasuresnecessary topreventFraudandCorruption while dealing with NAFED. Applicant(s) agree and undertake to observe theprinciples/provisionsaslaid downin“IntegrityPact”ofNAFED(AsperAnnexure-VIII) during their participation in the RFP process, during the process of RFP and in anyothertransactionwithNAFED.
	2. The Applicant(s) shall not, directly or through any other person or firm, offer, promise orgive or otherwise allow any of NAFED’s employees any material or other benefit whichhe/she is not legally entitled to, in order to obtain in exchange any advantage of any kindwhatsoever duringtheRFPprocessorduringtheprocessofRFP.
	3. The Applicant(s)shallnotenterwith other Applicant(s)into anyundisclosed agreementorunderstanding,whetherformalorinformal.Thisappliesinparticulartoprices,specifications,certifications,subsidiarycontracts,submissionornon-submissionofRFPsoranyotheractionstorestrictcompetitivenessortointroducecartelizationintheimportprocess.
	4. The Applicant(s) shall not commit or allow any employees of NAFED to commit anyoffence under the relevant provisions of IPC/Prevention of Corruption Act; further theApplicant(s)willnotuseimproperlyorallowanyemployee(s)ofNAFED,forpurposesofcompetitionorpersonalgain,orpassontoothers,anyinformationordocumentprovided by NAFED asper ofthe business relationship,including information containedortransmitted electronically.
	5. The Applicant(s) shall not instigate third persons tocommitoffences / activities outlinedinFraudPreventionPolicyorbeanaccessorytosuchoffences.
	6. TheApplicant(s)ifinpossessionofanyinformationregardingfraud/suspectedfraudherebyagreeandundertaketoinformNAFEDofsamewithoutanydelay.

# **Interpretation of the Clauses in this Agreement**

In case of any ambiguity/dispute in theinterpretation ofany of theclauses in thisAgreement,NAFED’sinterpretationoftheclausesshallbefinalandbindingonApplicant(s).

# **General Provisions**

* 1. Violationinanyterms&conditionsofthisAgreementisnotallowed.
	2. At any stage of the supply process, if it is found that Applicant(s) has given incorrect andmisleading certificate/information/document(s), NAFED shall free to take suitable actionincludingcancellationofRFP,forfeitureofsecurity/RFPsecurityamount.
	3. ThecurrentRFP shallbe independentof any previous ongoing/completed contract thatmayhavebeenenteredintobetweenNAFEDandtheApplicant(s).
	4. NAFEDreservestherightstocallforanyadditionalinformation/documentsfromApplicant(s)andsameshallbesubmitted by theApplicant(s) to NAFEDwithingiventimeperiod.
	5. NAFEDreservestherighttocancelthisRFPintotalitywithoutassigninganyreason.
	6. NAFEDreservestherighttoincreaseordecreasethequantityofthisRFPwithoutassigninganyreason.
	7. ThisRFPshallbegovernedandconstruedinaccordancewiththeIndianLaws.
	8. NAFED reserves theright to call additionalparties at thetimeofinvitingproposalsatlaterstages,asdeemednecessary.
	9. Timing and sequence of events resulting from this RFP shall ultimately be decided byNAFED.
	10. No oral conversations or agreements with any official, agent, or employee of NAFEDshallaffectormodifyanytermsof thisRFP.
	11. TheproposalandallcorrespondenceanddocumentsshallbewritteninEnglish.
	12. Eligibility criteria,Technical EvaluationandPresentationwill beused forassessingthecapability andthecompetenceoftheApplicants.
	13. Keeping in mind therequirements laid down in theeligibility criteria,the Applicantsaresuggestedtoassesstheirowncapabilityandcompetencybeforesubmittingtheproposals.
	14. Keeping in mind therequirements laid down in theeligibility criteria,the Applicantsaresuggestedtoassesstheirowncapabilityandcompetencybeforesubmittingtheproposals.
	15. TheApplicantsparticipateinthebiddingprocesswithaclearunderstandingandunambiguous undertaking that, their proposals are liable to be returned back to them,withoutopeningandany assessment,iftheyfailtomeettheeligibilitycriteria.
	16. The criteria, which are prescribed as eligibility criteriafor Applicants interested inundertakingNAFED’sRFP,overandabovetheeligibilitycriteria/conditions,theApplicant must also possess the technical know-how and the financial wherewith thatwouldberequired tosuccessfully providetheservicessoughtby theNAFEDfortheentireperiodofthecontract.
	17. Proposals/Bidsreceivedaftertheduedateandthespecifiedtime(includingtheextended period if any) for any reason whatsoever, shall not be entertained and shall bereturnedunopened.

**\*\*\*\*\*\*\***

**ENDOFSECTIONIV**

**AnnexureI**

Application Letter (on letter head of the Corporation / Company / Firm / LLP / Trust/ Society(includingFPO/Cooperative)

To,

State Head

NAFED COCHIN, Plot No.35,

Warehousing Centre, Gandhinagar, COCHIN-682020

DearSir/Madam,

I / We, submit processing fee for Opening of NAFED Bazaar Stores and NAFED Cafes across Kerala locations.

I / We have thoroughly examined and understood all the terms and conditions as contained intheRequest for Proposal(RFP)and agreetoabidebythem.

I /We hereby declarethattheI /Corporation / Company / Firm /LLP / Trust/ Society(includingFPO/Cooperative)am/isdulyauthorizedtosignandsubmitthisapplication.

YoursFaithfully,

AuthorizedSignatoryName :

Designation :

MobileNumber :

EmailID :

Date :

# **Annexure -II Application Form**

|  |  |
| --- | --- |
| NameoftheCorporation/Company/Firm/LLP/Trust/Society(includingFPO/Cooperative) |  |
| Firmtype(Corporation/Company/Firm/LLP/Trust/Society(includingFPO/Cooperative) |  |
| Registeredoffice |  |
| EmailIdofAuthorizedsignatory |  |
| RegistrationNo. |  |
| PANno.ofCorporation/Company/Firm/LLP/Trust/Society(including FPO/Cooperative) |  |
| GSTRegistrationNo. |  |
| License/Certification,ifany |  |
| NameofAuthorizedsignatoryalongwithdesignation |  |
| MobileNumberofAuthorizedsignatory |  |
| BankAccountNumber |  |
| BranchandaddressofBank |  |
| BankIFSCCode |  |

Financials (Rs.InLakhs)

|  |  |  |  |
| --- | --- | --- | --- |
| Particulars | FY----- | FY---- | FY---- |
| TotalTurnover |  |  |  |
| Networth |  |  |  |

# **Annexure –III**

**WorkExperienceofCorporation/Company/Firm/LLP/Trust/Society(includingFPO/Cooperative) /Consortiumpartners**

(IfrequiredExtrasheetmaybetakenforprovidinginformation)

1. Corporation/Company/Firm/LLP/Trust/Society(includingFPO/Cooperative)Introduction:
2. Corporation/Company/Firm/LLP/Trust/Society(includingFPO/Cooperative)isManufacturer/Trader/ Distributor:
3. NameofBrand/Productdealsin:
4. OrganizationalStructure:
5. Currentoperationalarea(Nationwise/State(s)wise/district(s)wise):
6. NumberofExistingGroceryRetailStores,Cafes etc.(State(s)wise/District(s)wise/Ares(s)wise):
7. Detailsofanyotherinfrastructureavailable:

**Annexure-IV**

**Format of certificate to be issued by Chartered Accountant**

To,

State Head

NAFED COCHIN, Plot No.35,

Warehousing Centre, Gandhinager, COCHIN-682020

WeherebycertifiedthatM/s................................havingregisteredofficeat.......................................isengagedinthebusinessof...................andtheirturnoverandnetworth foranythreeoflastfour financial years,ending March2025,fromtheabovebusinessisasperdetailsgivenbelow:-

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S.No | Particulars | F.Y....... | F.Y............ | F.Y............. |
| Qty(MT) | Value(Rs. inlakh) | Qty(MT) | Value(Rs. inlakh) | Qty(MT) | Value(Rs.inlakh) |
| 01. | TotalTurnover |  |  |  |  |  |  |
| 02. | NetWorth | ------ |  | ------ |  | ------- |  |

For(NameoftheCharteredCompany/Firm)(NameoftheSigningAuthority)

DesignationMembershipNo.MobileNo.:-

PlaceofIssue:

**Annexure-V**

**(OntheletterheadoftheCorporation/Company/Firm/LLP/Trust/Society(includingFPO/Cooperative)**

DetailsofDirector(s)/Partner(s)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S.No. | Name of theDirector/Partner | ResidentialAddress | Mobile No. &EmailID | AadharNo. |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**Annexure–VI**

**UndertakingfromCorporation/Company/Firm/LLP/Trust/Society(includingFPO/Cooperative)(tobesubmittedontheletterhead)**

Date:-

To

The Managing Director,

NationalAgriculturalCooperativeMarketingFederationofIndiaLtd

.NAFED House, SidharthaEnclave,AshramChowk

NewDelhi-110014

DearSir,

This has reference to the RFP reference no.

 dated....................publishedinthewebsiteofNAFED.InresponsetothesaidRFP,I/wehavesubmittedourRFPatyouroffice.

InconnectionwiththeaboveRFP,I/weherebydeclareandundertakeasunder:-

* 1. Thatweareneitherrelatedtoanymember(s)ofyourBoardofDirectors,Officers and other employees nor do we have any financial, commercial or otherinterestswithanyoftheabovepersonsinanycapacitywhatsoever.
	2. That we have read thisRFP documents completely and all terms & conditionsgiveninthisRFPdocuments areacceptabletome/us.
	3. That we have not been blacklisted by any State/Central Govt. body/ PublicSectorUndertakingat anypointoftime in India.
	4. Thatwehavenotbeen involvedinanymajor litigationthatmayhaveanimpactofaffectingorcompromisingparticipationinthisRFP.
	5. ThatincaseofanyviolationstotheabovedeclarationsatanystageoftheRFP,NAFEDreservesthesolerighttocancelthecandidatureunderthisRFP.
	6. Thatwehavenotbeeninsolventinthelastthreefinancialyears.

Forandonbehalfof……………..

(AuthorizedSignatorywithCorporation/Company/Firm/LLP/Trust/Society(includingFPO/Cooperative)seal/Stamp)

# **ANNEXURE VII:**

**ONTHELETTERHEADOFTHEAPPLICANT/LEADMEMBEROFCONSORTIUM**

# **TO WHOMSOEVER IT MAY CONCERN**

This is to state that for the purpose of the RFP for Opening of NAFED Bazaar Stores and NAFED Cafes across Kerala locations.

We have agreed to form a Consortium as under:

|  |  |  |  |
| --- | --- | --- | --- |
| S.No. | Name Of Agency / Franchisee Partner | NameofSigningAuthorityAlongWithDesignation | RoleinConsortium |
| 1 |  |  | LeadApplicant |
| 2 |  |  | SupportingApplicant |
| 3 |  |  | SupportingApplicant |

SignatureParty1:

SignatureParty2:

SignatureParty3:

PleaseNote:

1. NAFEDleavesittotheapplicantstohaveseparateoperationalagreement.
2. TheLeadApplicantshallberesponsibleforallcompliancestoNAFED.

# **ANNEXURE VIII:**

**INTEGRITYPACT**

National Agricultural Cooperative Marketing Federation of India Ltd. (NAFED), anapexlevelCo-operativeMarketing Federation,registeredundertheprovisionsofMultiStateCooperativeSocieties Acts,2002 (as amended up todate),havingits Head Office atNafedHouse,SiddharthaEnclave,AshramChowk,NewDelhi-110014through.................

(hereinafter referred to as the “The Principal”, as the context may require or admit, whichexpressionshall,unlessexcludedbyorrepugnanttothesubjectorcontextormeaningthereof,be deemed tomean and includeitsrepresentatives,nominees,affiliates,successorsandpermittedassigns)oftheONEPARTAnd

And

......................acompanyincorporatedunderthe CompaniesActs,1956or2013orPartnershipFirmdulyregisteredvidesDeedofPartnershipdated orProprietorshipFirm,

throughitsDirector/Partner/ProprietorMr./Mrs.andhavingitsregisteredofficeat

(hereinafter referred to as "Vendor/Bidder/Contractor") which expression shall,unlessrepugnantorcontrary tothecontextormeaningthereof,bedeemedtomeanandincludeitssuccessors,authorizedsignatoriesandpermittedassigns)ofthe OTHERPART ,

# **PREAMBLE**

1. ThePrincipalintendstoaward,underlaiddownorganizationalprocedures,contract/sfor

……………………………………..ThePrincipalvaluesfullcompliancewithallrelevantlawsoftheland,rules,regulations,economicuseofresourcesandoffairness/transparencyinitsrelationswithitsBidder(s)and/orContractor(s).

1. In order to achieve these goals, the Principal will appoint Independent External Monitors(IEMs)tomonitorthetenderprocessandtheexecutionofthecontractwiththebidders/contractors/vendors for compliance with the principles mentioned in this IntegrityPact.

# **Article: 1- Commitments of the Principal**

* 1. The Principal commits itself to take all measures necessary to prevent corruption and toobservethefollowingprinciples:-
		1. NoemployeeofthePrincipal,personallyorthroughfamilymembers,willinconnection with thetender for,or theexecution ofa contract,demand; takeapromise for or accept, for self or third person, any material or immaterial benefitwhichthepersonisnotlegallyentitledto.
		2. The Principal will, during the tender process treat all Bidder (s) with equity andreason.ThePrincipal willinparticular,beforeand during thetenderprocess,providetoallBidder(s)thesameinformationandwillnotprovidetoanyBidder(s)confidential/additionalinformationthroughwhichtheBidder(s)could

obtainanunfairadvantageinrelationtothetenderprocessorthecontractexecution.

* + 1. ThePrincipalwillexcludefromtheprocessallknownprejudicedpersons.
	1. If the Principal obtains information on the conduct of any of its employees which is acriminal offence undertheIPC/PCActs,oriftherebeasubstantivesuspicion inthisregard, the Principal will inform the Chief Vigilance Officer and in addition can initiatedisciplinaryactions.

# **Article: 2 – Commitments of the Bidders(s)/Contractor(s)**

1. TheBidder(s)/Contractor(s)/Vendor(s)committhemselvestotakeallmeasuresnecessarytopreventcorruption.TheBidder(s)/Contractor(s)/Vendor(s)committhemselvestoobserve the following principles while participating in the tender process and during thecontractexecution.
	1. TheBidder(s)/Contractor(s)/Vendor(s)willnot,directlyorthroughanyotherperson or firm, offer, promise or giveto any of the Principal’s employees involvedin the tender process or the execution of the contract or to any third person anymaterialor other benefit which he/sheisnot legally entitled to,in order to obtainin exchange any advantage of any kind whatsoever during the tender process orduringtheexecutionofthecontract.
	2. The Bidder(s)/Contractor(s)/Vendor(s) will not enter with other Bidders into anyundisclosedagreementsorunderstanding,whetherformalorinformal.Thisapplies in particular to prices,specifications,certifications,subsidiary contracts,submissionornon-submissionofbidsoranyotheractionstorestrictcompetitivenessortointroducecartelizationinthebiddingprocess.
	3. TheBidder(s)/Contractor(s)/Vendor(s)willnotcommitanyoffenceundertherelevant IPC/PC Acts; further the Bidder(s)/Contractor(s) will not use improperly,for purposes of competition or personal gain, or passon to others, any informationordocumentprovidedbythePrincipalaspartofthebusinessrelationship,regardingplans,technicalproposalsandbusinessdetails,includinginformationcontainedortransmitted electronically.
	4. TheBidder(s)/Contractor(s)/Vendor(s)offoreignoriginshalldisclosethenameandaddressoftheAgents/representativesinIndia,ifany.SimilarlytheBidder(s)/Contractor(s)of IndianNationalityshallfurnishthename and addressof the foreign principals, if any.**Further details of Indian Agents of ForeignSuppliersshallbedisclosedbytheBidder(s)/Contractor(s)/Vendors.Further,allthepaymentsmadetotheIndianagent/representativehavetobeinIndianRupeesonly.**
	5. TheBidder(s)/Contractor(s)/Vendor(s)whilepresentingtheirbid,willdiscloseanyandallpaymentsmade,arecommittedtoorintendtomaketoagents,brokersoranyotherintermediariesinconnectionwiththeawardofthecontract.
	6. Bidder(s)/Contractor(s)/ Vendor(s) whohavesigned theIntegrityPactshallnotapproach the Courts while representing the matter to IEMs and shall wait for theirdecisioninthematter.
2. The Bidder(s)/Contractor(s)/Vendor(s) will not instigate their persons to commit offencesoutlinedaboveorbeanaccessory tosuchoffences.

# **Article: 3 – Disqualification from tender process and exclusion from future contracts**

If the Bidder(s)/Contractor(s)/Vendor(s), before award or during execution has committed atransgression through a violation of Article 2, above or in any other form such as to put theirreliabilityorcredibilityinquestion,the**PrincipalisentitledtodisqualifytheBidder(s)/Contractor(s)fromthetenderprocessortakeactionasperthelaiddownprocedure.**

# **Article: 4- Compensation for Damages**

1. If the Principal has disqualified the Bidder(s) from the tender process prior to the awardaccordingtoArticle3,thePrincipalisentitledtodemandandrecoverthedamagesequivalent to EarnestMoneyDeposit/BidSecurity.
2. If the Principal has terminated the contract according to Article 3, or if the Principal isentitled to terminate the contract according to Article 3, the Principal shall be entitled todemand and recover from the Contractor/vendor liquidated damages of theContract valueortheamountequivalenttoPerformance BankGuarantee.

# **Article: 5 – Previous transgression**

* 1. The Bidder declares that no previous transgressions occurred in the last three years withany other firm/Company/organization in any country conforming to the anti-corruptionapproach or with any Public Sector Enterprisein Indiathat could justify its exclusionfromthetenderprocess.
	2. If the Bidder makes incorrect statement on this subject, he can be disqualified from thetender process or action can be taken as per the procedure mentioned in “Guidelines onBankingofbusinessdealings”.

# **Article: 6-Equal treatment of all Bidders / Contractors /Subcontractors**

1. In case of Sub-contracting, the Principal Contractor shall take the responsibility of theadoptionofIntegrityPactby theSubcontractor.
2. Theprincipalwillenter intoagreementswith identical conditions asthisone with allBiddersandContractors.
3. ThePrincipalwilldisqualifyfromthetenderprocessallbidderswhodonotsignthisPactorviolateitsprovisions.

# **Article: 7 - Criminal charges against violating Bidder(s) / Contractor(s) / Subcontractor(s)**

IfthePrincipalobtainsknowledgeofconductofaBidder,Contractororsubcontractor,orifanemployeeorarepresentativeor an associateofaBidder,Contractor orSubcontractorwhich constitutes corruption, or if the Principal has substantive suspicion in this regard, thePrincipalwillinformthesametotheChiefVigilanceOfficer.

# **Article: 8 - Independent External Monitor**

1. The Principal appoints competent and credible Independent External Monitor for this Pactafter approval by Central Vigilance Commission. The task of the Monitor is to reviewindependently and objectively, whether and to what extent the parties comply with theobligationsunderthisIntegrityPact.
2. TheMonitorisnotsubjecttoinstructionsbytherepresentativesofthepartiesandperformshis/herfunctionsneutrallyandindependently.TheMonitorwouldhaveaccessto all Contract documents, whenever required. It will be obligatory to him /her to treat theinformationanddocumentsoftheBidders/Contractorsasconfidential.He/shewillreporttotheManaging Director,Nafed.
3. TheBidder(s)/Contractor(s)acceptsthattheMonitorhastherighttoaccesswithoutrestriction to all Project documentation of the Principal including that provided by theContractor will also grant the Monitor, upon his/her request and demonstration ofa validinterest, unrestricted and unconditional access to their project documentation. The same isalsoapplicabletoSub-contractors.
4. The Monitor is under contractual obligation to treat the information and documents of theBidder(s)/Sub-contractor(s)withconfidentiality.TheMonitorhasalsosigneddeclarationson‘Non-DisclosureofconfidentialInformation’andof‘AbsenceofConflict ofinterest ‘.In caseofany conflict of interest arising out at alater date, IEMshallinformtheManagingDirector,Nafedandrecueshimself/herselffromthatcase.
5. The Principal will provide to the Monitor sufficient information about all the meetingsamong the parties related to the Project provided such meetings could have any impact onthe contractual relations between the Principal and the Contractor. The parties offer to theMonitortheoption toparticipateinsuchmeetings.
6. As soon as the Monitor notices, or believes to notice,violation of this agreement, he/shewill so inform the management to discontinue or take corrective action, or to take relevantaction. The monitor can in this regard submit non-binding recommendations. Beyond this,the Monitor has no right to demand from the parties that they act in a specific manner,refrainfromaction ortolerateaction.
7. The Monitor will submit a written report to the Managing Director, Nafed within 8 to 10weeks from the date of reference or intimations to him by the Principal and, should theoccasionarise,submitproposalsforcorrectingproblematicsituations.
8. IftheMonitorhasreportedtotheManagingDirector,Nafed,asubstantiatedsuspicionofan offence under relevant IPC/PC Acts, and the Managing Director, Nafed has not, withinthereasonable timetaken visibleaction to proceed againstsuch offence or reported it tothe Chief Vigilance Officer, the Monitor may also transmit this information directly to theCentralVigilanceCommissioners.
9. Theword“Monitor”wouldincludebothsingularandplural.

# **Article: 9 – Pact Duration**

1. This pact begins when both parties have legally signed it.It expires for the Contractor 12months after thelastpayment under the contract, and for allother Bidders 6 months afterthe contract has been awarded.Any violation of the same would entail disqualification ofthebiddersandexclusionfromfuturebusinessdealings.
2. If any claim is made/lodged during this time, the same shall be binding and continue to bevaliddespitethelapseofthispactasspecifiedabove,unlessitisdischarged/determinedbytheManagingDirector,Nafed.

# **Article: 10 – Other provisions**

1. This agreement is subject to Indian Laws.Place of performance and jurisdiction is theRegisteredOfficeofthePrincipal,i.e.NewDelhi.
2. Changesandsupplementsaswellasterminationnoticesneedtobemadeinwriting.
3. If the contractor is a partnership or a consortium, this agreement must be signed by allpartnersorconsortiummembers.
4. ShouldoneorseveralprovisionsofthisIntegrityPactturnouttobeinvalid,theremainderofthisagreementremainsvalid.Inthiscase,thepartieswillstrivetocometoanagreementto theiroriginalintentions.
5. IssueslikeWarranty/Guaranteeetc.shallbeoutsidethepurviewofIEMs.
6. IntheeventofanycontradictionbetweentheIntegrityPactanditsAnnexure,theClauseintheIntegrityPactwillprevail.

(For&onbehalfofthePrincipal) (For&onbehalfofBidder/Contractor)

(OfficeSeal) (OfficeSeal)

Place:\_ Date

Witness1:

(Name&Address)

Witness2:

(Name&Address)

**ANNEXURE-IX**

(ONYOURCOMPANY’SLETTERHEAD)

DeclarationcumUndertakingpursuanttoSection206ABoftheIncomeTaxAct,1961

To,

M/sNAFED

Kerala, Cochin.

DearSir/Madam,

Subject:DeclarationconfirmingfilingofIncomeTaxReturnforimmediate3precedingyearsI,Ms/Mr/M/s. incapacityofSelf/Proprietor/Partner/Directorof

 (Nameofentity)havingTMID ,PAN

(PANofEntity)registeredoffice/permanentaddressat

 doherebyconfirmthatourincometaxreturnfilingstatusforany3ofthelast4FinancialYearsendinginMarch2025,isasgivenunder:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| FinancialYearforwhichIncomeTaxReturnwasdueasperSection139(1) | Filed/Notfiled | Date ofFiling | ITRAcknowledgementNo. | TDS/TCSisRs.50000/-ormore(Yes/No) |
| 2024-25 |  |  |  |  |
| 2023-24 |  |  |  |  |
| 2022-23 |  |  |  |  |
| 2021-22 |  |  |  |  |

\*ProvisionalforthefinancialyearendinginMarch2025shallbeaccepted.

I/We hereby undertake to indemnify M/s NAFED for any claim/loss/liability/cause of actionfully including any Tax, interest, penalty, etc. that may arise due to inaccurate/false/incorrectreportingof anyof theaboveinformation.

For (NameofEntity)Signature:

Nameofperson: Designation: Place:

Date:

**Annexure – X**

**NAFED’s SKUs &States of Operations**

**NAFED Branded SKUs**

|  |  |
| --- | --- |
| ***S.No.*** | ***Products Name*** |
| 1 | NAFED PISTA DODI DRY FRUITS 500 GMS |
| 2 | NAFED ALMOND DRY FRUITS 500 GMS |
| 3 | NAFED KAJU-320 DRY FRUITS 500 GMS |
| 4 | NAFED KISHMISH DRY FRUITS 500 GMS |
| 5 | NAFED AKHROT GIRI DRY FRUITS 500 GMS |
| 6 | NAFED MAGAJ TARBOOJ 1 KGS |
| 7 | NAFED PEANUT DRY FRUITS 500 GMS |
| 8 | NAFED MAKHANA DRY FRUITS 250 GMS |
| 9 | NAFED AKHROT GIRI DRY FRUITS 200 GMS |
| 10 | NAFED ALMOND GIRI DRY FRUITS 200 GMS |
| 11 | NAFED CHUHARA DRY FRUITS 500 GMS |
| 12 | NAFED KAJU-320 DRY FRUITS 200 GMS |
| 13 | NAFED KISHMISH DRY FRUITS 200 GMS |
| 14 | NAFED MUNAKKA DRY FRUITS 200 GMS |
| 15 | NAFED PISTA DODI DRY FRUITS 200 GMS |
| 16 | NAFED BESAN 500 GMS |
| 17 | NAFED MUSTARD OIL 1 KLR |
| 18 | NAFED MUSTARD OIL 5 KLR |
| 19 | NAFED BHARAT ATTA 10 KGS |
| 20 | BHARAT CHANA DAL 1 KGS |
| 21 | NAFED BHARAT RICE 10 KGS |
| 22 | SOYABADI 1 KGS |
| 23 | NAFED SABUDANA 500 GMS |
| 24 | NAFED CHIDWA 500 GMS |
| 25 | NAFED SOYA BADI 200 GMS |
| 26 | NAFED TEA PREMIUM CTC 250 GMS |
| 27 | NAFED TEA PREMIUM CTC 500 GMS |
| 28 | NAFED TEA REGULAR CTC 250 GMS |
| 29 | NAFED TEA REGULAR CTC 500 GMS |
| 30 | NAFED TEA REGULAR NAFED CTC TEA 100 GMS |
| 31 | NAFED ARHAR DAL WHOLE PULSES 1 KGS |
| 32 | NAFED ARHAR DAL WHOLE PULSES 500 GMS |
| 33 | NAFED GRAM WHITE WHOLE PULSES 1 KGS |
| 34 | NAFED GRAM WHITE WHOLE PULSES 500 GMS |
| 35 | NAFED GRAM BLACK WHOLE PULSES 1 KGS |
| 36 | NAFED GRAM BLACK WHOLE PULSES 500 GMS |
| 37 | NAFED DRY GREEN PEAS WHOLE PULSES 1 KGS |
| 38 | NAFED DRY GREEN PEAS WHOLE PULSES 500 GMS |
| 39 | NAFED LOBIYA WHOLE PULSES 1 KGS |
| 40 | NAFED LOBIYA WHOLE PULSES 500 GMS |
| 41 | NAFED MALKA RED WASHED PULSES 1 KGS |
| 42 | NAFED MALKA RED WASHED PULSES 500 GMS |
| 43 | NAFED MASOOR BLACK WHOLE PULSES 1 KGS |
| 44 | NAFED MASOOR BLACK WHOLE PULSES 500 GMS |
| 45 | NAFED MOONG WHOLE PULSES 1 KGS |
| 46 | NAFED MOONG WHOLE PULSES 500 GMS |
| 47 | NAFED MOONG DAL CHILKA 1 KGS |
| 48 | NAFED MOONG DAL CHILKA PULSES 500 GMS |
| 49 | NAFED MOONG WASHED PULSES 1 KGS |
| 50 | NAFED MOONG WASHED PULSES 500 GMS |
| 51 | NAFED RAJMA CHITRA WHOLE PULSES 1 KGS |
| 52 | NAFED RAJMA CHITRA WHOLE PULSES 500 GMS |
| 53 | NAFED RAJMA RED WHOLE PULSES 1 KGS |
| 54 | NAFED RAJMA RED WHOLE PULSES 500 GMS |
| 55 | NAFED URAD WHOLE PULSES 1 KGS |
| 56 | NAFED URAD WHOLE PULSES 500 GMS |
| 57 | NAFED URAD CHILKA PULSES 1 KGS |
| 58 | NAFED URAD CHILKA PULSES 500 GMS |
| 59 | NAFED URAD WASHED PULSES 1 KGS |
| 60 | NAFED URAD WASHED PULSES 500 GMS |
| 61 | NAFED GRAM DAL WASHED PULSES 1 KGS |
| 62 | NAFED GRAM DAL WASHED PULSES 500 GMS |
| 63 | NAFED GRAM DAL ROASTED WASHED PULSES 500 GMS |
| 64 | NAFED SUPREME BASMATI RICE 1 KGS |
| 65 | NAFED MANBHAWAN BASMATI RICE 1 KGS |
| 66 | NAFED PERMAL RICE 5 KGS |
| 67 | NAFED PERMAL SILKY RICE 5 KGS |
| 68 | NAFED MANBHAWAN BASMATI RICE 5KGS |
| 69 | NAFED DUBAR BASMATI RICE 5 KGS |
| 70 | NAFED SPECIAL BASMATI RICE 5 KGS |
| 71 | NAFED SUPREME BASMATI RICE 5 KGS |
| 72 | NAFED MIRCH POWDER 100 GMS |
| 73 | NAFED SODA SWEET POWDERED 1 KGS |
| 74 | NAFED AMCHUR POWDER 100 GMS |
| 75 | NAFED GARAM MASALA 100 GMS |
| 76 | NAFED HALDI POWDER 100 GMS |
| 77 | NAFED DHANIA POWDERED 100 GMS |
| 78 | NAFED KASOORI METHI WHOLE SPICES 25 GMS |
| 79 | NAFED HING POWDER 50 GMS |
| 80 | NAFED AJWAIN WHOLE 200 GMS |
| 81 | NAFED BLACK PEPPER WHOLE 100 GMS |
| 82 | NAFED DALCHINI WHOLE 100 GMS |
| 83 | NAFED DHANIA WHOLE 200 GMS |
| 84 | NAFED ELAICHI BIG WHOLE 100 GMS |
| 85 | NAFED ELAICHI SMALL WHOLE 100 GMS |
| 86 | NAFED JEERA WHOLE 200 GMS |
| 87 | NAFED LOUNG WHOLE 100 GMS |
| 88 | NAFED METHI DANA WHOLE 200 GMS |
| 89 | NAFED MUSTARD WHOLE 200 GMS |
| 90 | NAFED MIRCH WHOLE 200 GMS |
| 91 | NAFED SOUNF WHOLE 200 GMS |
| 92 | NAFED TEJ PATTA WHOLE 100 GMS |
| 93 | NAFED SUGAR 1 KGS |
| 94 | NAFED SUGAR 5 KGS |
| 95 | NAFED SUGAR DIAMOND 1 KGS |
| 96 |  NAFED AJINOMOTO WHOLE 1 KGS |
| 97 | NAFED COCONUT POWDER 1 KGS |
| 98 |  NAFED WHITE TILL 1 KGS |
| 99 | NAFED KAJU 4PC DRY FRUITS 500 GMS |
| 100 | NAFED DHANIA POWDER -ORD 500 GMS |
| 101 | NAFED DHANIA WHOLE 500 GMS |
| 102 | RAJDHANI WHEAT ATTA 10 KGS |
| 103 | RAJDHANI ATTA 50 KGS |
| 104 | MOHAN JI WHEAT ATTA 10 KGS |
| 105 | MOHAN JI ATTA 50KGS |
| 106 | RAJDHANI BESAN 1 KGS |
| 107 | NAFED SUJI 500 GMS |
| 108 | NAFED MAIDA 500 GMS |
| 109 | SHRI LAL MAHAL TIBAR BASMATI RICE 25 KGS |
| 110 | ROOP MAHAL ULTIMATE SELLA RICE 20 KGS |
| 111 | ROOP MAHAL MOGRA BASMATI RICE 20 KGS |
| 112 | SHRI LAL MAHAL MOGRA NO 4 BASMATI RICE 25 KGS |
| 113 | TATA SALT IODISED SALT 1 KGS |
| 114 | NAFED DALIYA 1 KGS |
| 115 | NAFED BLACK SALT 200 GMS |
| 116 | NAFED HALDI POWDER -ORD 500 GMS |
| 117 | NAFED IMLI -TAMRIND 1 KGS |
| 118 | TOPS TOMATO KETCHUP 1KG BOTTLE |
| 119 | TOPS MIXED FRUITJAM 475 GMS |
| 120 | TOPS MIXED PICKLES 900 GMS |
| 121 | TOPS MIXED PICKEL 4.5 KGS |

**ODOP PRODUCTS**

|  |  |
| --- | --- |
| 1 | CHATPATA MAKHANA |
| 2 | PLAIN MAKHANA |
| 3 | WHOLE WHEAT MILK RUSK  |
| 4 | MILK RUSK (SMALL POUCHES) |
| 5 | WHOLE WHEAT COOKIES |
| 6 | AMLA JUICE |
| 7 | CHATPATA DRIED AMLA |
| 8 | MULTIFLORA HONEY |
| 9 | LEMON HONEY |
| 10 | CORIANDER POWDER |
| 11 | CHAAT MASALA |
| 12 | RAGI FLOUR |
| 13 | RAGI COOKIES |
| 14 | KASHMIRI LAL MIRCH |
| 15 | MASALA PASTE |
| 16 | JAGGERY POWDER |
| 17 | MASALA JAGGERY (GUR) |
| 18 | MANGO PICKLES |
| 19 | MIXED PICKLE |
| 20 | SPICY DRIED PINEAPPLE |
| 21 | SPICY FRUIT BAR |

**Note: Distribution of Ready to eat and Ready to cook Millet-based products promoted by NAFED. The list for the same will be provided once the Franchisee Partner is onboarded.**

**Annexure – XI**

**Format for Financial Bid**

(On the letterhead of the Applicant/Lead Bidder in case of Consortium)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **S. No.** | **Item** | Margin Percentageto be offeredfor**Cluster 1** | Margin Percentageto be offeredfor**Cluster 2** | Margin Percentageto be offeredfor**Cluster 3** | Margin Percentageto be offeredfor**Cluster 4** |
| 1. | Percentage of sales from the operations of NAFED Bazaar stores. |  |  |  |  |
| 2. | Percentage of sales from the operations of NAFED Cafes. |  |  |  |  |

**Note:**

* + 1. The Margin percentages shall carry weightages while ascertaining the financial score of the bidders. The weightages for the percentage of sales from operations of NAFED Bazaar and percentage of sales from operations of NAFED Cafes is stated under clause “8. Evaluation of Financial Bids”.
		2. Any other statutory taxes (as applicable) including GST shall be payable extra by the bidders in addition to the above said bids.

**Annexure – XII**

**List of IOCL locations across Kerala State**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| SL.No. | SALESORG\_NAME | SALESOFF\_NAME | SALESAREA\_NAME | CUSTCODE | CUST\_NAME | Address | PIN Code | District | State | LATITUDE | LONGITUDE |
| 1 | Kerala SO | Ernakulam (Kochi) DO | Ernakulam North RSA | 125221 | PRIYAS | INDIANOIL DEALER NEDUMBASSERY ERNAKULAM DISTRICT | 683572 | ERNAKULAM | Kerala | 10.1587 | 76.386 |
| 2 | Kerala SO | Ernakulam (Kochi) DO | Ernakulam North RSA | 206803 | AL HIGHWAY PETROLEUM | INDIAN OIL DEALER VARAPUZHA ERNAKULAM DISTRICT | 683517 | ERNAKULAM | Kerala | 10.0869 | 76.268 |
| 3 | Kerala SO | Ernakulam (Kochi) DO | Ernakulam South RSA | 125122 | ASSOCIATED FUELS | INDIAN OIL DEALER W.ISLAND KOCHI ERNAKULAM DISTRICT | 682029 | ERNAKULAM | Kerala | 9.93762 | 76.271 |
| 4 | Kerala SO | Ernakulam (Kochi) DO | Ernakulam South RSA | 125205 | DIVYA FUELS | INDIAN OIL DEALER CHOTTANIKKARA ERNAKULAM DISTRICT | 682314 | ERNAKULAM | Kerala | 9.93354 | 76.386 |
| 5 | Kerala SO | Ernakulam (Kochi) DO | Ernakulam South RSA | 125223 | VAISAKHAM | INDIANOIL DEALER IRUMPANAM ERNAKULAM DISTRICT | 682309 | ERNAKULAM | Kerala | 9.9806 | 76.353 |
| 6 | Kerala SO | Ernakulam (Kochi) DO | Ernakulam South RSA | 187838 | MELETH AGENCIES | INDIAN OIL DEALER NH - 47 BY PASS KUNDANNOOR ERNAKULAM DISTRICT | 682304 | ERNAKULAM | Kerala | 9.94313 | 76.319 |
| 7 | Kerala SO | Ernakulam (Kochi) DO | Ernakulam South RSA | 188625 | COCOKAKANAD | C/O SIMI C.H. CONTRACTOR AIRPORT-SEAPORT ROAD KAKKANAD ERNAKULAM DISTRICT | 682021 | ERNAKULAM | Kerala | 10.0258 | 76.338 |
| 8 | Kerala SO | Ernakulam (Kochi) DO | Ernakulam South RSA | 193189 | SRISAI ENTERPRISES | INDIAN OIL DEALER DIVINE NAGAR SOUTH CHITTOOR ERNAKULAM DISTRICT | 682027 | ERNAKULAM | Kerala | 10.0286 | 76.275 |
| 9 | Kerala SO | Ernakulam (Kochi) DO | Ernakulam South RSA | 276531 | MECHERIL FUELS | INDIAN OIL DEALERS AMBALOOR Kanayannur Taluk | 682315 | ERNAKULAM | Kerala | 9.8628 | 76.4 |
| 10 | Kerala SO | Ernakulam (Kochi) DO | Ernakulam South RSA | 337875 | CHERUMATTATHIL AGENCIES | INDIANOIL DEALER MANAKUNNAM VILLAGE KANAYANNUR TALUK EKM DIST | 682307 | ERNAKULAM | Kerala | 9.9103 | 76.365 |
| 11 | Kerala SO | Ernakulam (Kochi) DO | Ernakulam South RSA | 355684 | SWAGAT VALLARPADAM | Vivek Jim Koshy-Service Provider Indian Oil Dealer OPP. ICTT Vallarpadam ERNAKULAM DISTRICT | 682504 | ERNAKULAM | Kerala | 9.98501 | 76.248 |
| 12 | Kerala SO | Ernakulam (Kochi) DO | Thodupuzha RSA | 194817 | CHUNDAMANNIL FUELS (KSK) | INDIAN OIL DEALER ERATTAYAR KATTAPANA ROAD IDUKKI DIST. | 685514 | IDUKKI | Kerala | 9.79481 | 77.106 |
| 13 | Kerala SO | Ernakulam (Kochi) DO | Thodupuzha RSA | 201072 | MADATHUMPARA FUELS | INDIAN OIL DEALER KARIMKULAM ESTATE K.CHAPPATH P.O. IDUKKI DISTRICT | 685506 | IDUKKI | Kerala | 9.66943 | 77.023 |
| 14 | Kerala SO | Ernakulam (Kochi) DO | Thrissur East RSA | 364034 | SWAGAT PONGAM | DR. MAYA NS KORATTY - NH-544 THRISSUR DISTRICT | 680308 | THRISSUR | Kerala | 10.246 | 76.37 |
| 15 | Kerala SO | Ernakulam (Kochi) DO | Thrissur East RSA | 364034 | SWAGAT PONGAM | DR. MAYA NS KORATTY - NH-544 THRISSUR DISTRICT | 680308 | THRISSUR | Kerala | 10.246 | 76.37 |
| 16 | Kerala SO | Kozhikode(CalicutDO) | Cannanore RSA | 187732 | PIONEER PETROLEUM | INDIAN OIL DEALER CANCER CENTRE ROAD PANDAKKAL MAHE | 673310 | MAHE | Pondicherry | 11.749 | 75.538 |
| 17 | Kerala SO | Kozhikode(CalicutDO) | Cannanore RSA | 339059 | EMIRATES FUEL COMPANY | INDIAN OIL DEALER PERUMANNU IRUKKUR-PADIYOOR ROAD | 670593 | KANNUR | Kerala | 11.9845 | 75.579 |
| 18 | Kerala SO | Kozhikode(CalicutDO) | KOZHIKODE EAST RSA | 131378 | VATHIAD AGENCIES | INDIAN OIL DEALER PAVMANI ROAD KOZHIKODE KOZHIKODE DIST. | 673001 | KOZHIKODE | Kerala | 11.2548 | 75.784 |
| 19 | Kerala SO | Kozhikode(CalicutDO) | KOZHIKODE WEST RSA | 172169 | LAKSHMI SALES & SERVICES | INDIAN OIL DEALER NH BYEPASS RAMANATTUKARA KOZHIKODE DIST. | 673675 | MALAPPURAM | Kerala | 11.1902 | 75.869 |
| 20 | Kerala SO | Kozhikode(CalicutDO) | KOZHIKODE WEST RSA | 234524 | CHAMBAYIL PETROLEUM | INDIAN OIL DEALER NH-BYPASS PANTHEEERANKAV KOZHIKODE DIST. | 673019 | KOZHIKODE | Kerala | 11.2344 | 75.847 |
| 21 | Kerala SO | Kozhikode(CalicutDO) | Tirur RSA | 125132 | SIGMA ENTERPRISES | INDIAN OIL DEALER KOZHIKODE ROAD VALANCHERRY MALAPPURAM DIST. | 676552 | MALAPPURAM | Kerala | 10.898 | 76.061 |
| 22 | Kerala SO | Kozhikode(CalicutDO) | Tirur RSA | 125144 | HIGHWAY PETROLEUM AGENCY | INDIAN OIL DEALER PONNANI-CHAVAKKAD RDPUTHUPONNANI MALAPPURAM DIST. | 679586 | MALAPPURAM | Kerala | 10.761 | 75.928 |
| 23 | Kerala SO | Kozhikode(CalicutDO) | Tirur RSA | 125235 | P HAMZA HAJI & SONS | INDIAN OIL DEALER THEKKUMURI (PO) TIRUR MALAPPURAM DIST. | 676101 | MALAPPURAM | Kerala | 10.9023 | 75.923 |
| 24 | Kerala SO | Kozhikode(CalicutDO) | Tirur RSA | 175973 | P.P.PETROLEUM | INDIAN OIL DEALER NEAR KINFRA PARK CHELAMBRA MALAPPURAM DIST. | 673637 | MALAPPURAM | Kerala | 11.1512 | 75.894 |
| 25 | Kerala SO | Kozhikode(CalicutDO) | Tirur RSA | 187712 | ABISHEK AUTO FUELS | INDIAN OIL DEALER KALADI PO EDAPPAL MALAPPURAM DIST. | 679582 | MALAPPURAM | Kerala | 10.7969 | 76.006 |
| 26 | Kerala SO | Kozhikode(CalicutDO) | Tirur RSA | 188253 | ALKOS PETROLEUM AGENCY | INDIAN OIL DEALER BP ANGADI MALAPPURAM DIST. | 676102 | MALAPPURAM | Kerala | 10.8897 | 75.93 |
| 27 | Kerala SO | Kozhikode(CalicutDO) | Tirur RSA | 188647 | COCOKONDOTTY | C/O Mohammed Shameem K.P NH-213 KONDOTTY MALAPPURAM DIST. | 673638 | MALAPPURAM | Kerala | 11.1429 | 75.969 |
| 28 | Kerala SO | Kozhikode(CalicutDO) | Tirur RSA | 271724 | FATHIMA PETROLEUM | INDIANOIL DEALERS PUTHANTHANI THIRUNAVAYA ROAD KURUMBATHUR VIL PUNATHALA PO | 676552 | MALAPPURAM | Kerala | 10.9251 | 75.997 |
| 29 | Kerala SO | Kozhikode(CalicutDO) | Tirur RSA | 299051 | BENZY FUEL | INDIAN OIL DEALER PONNANI BY PASS EZHUVATHIRUTHI | 679577 | MALAPPURAM | Kerala | 10.7766 | 75.94 |
| 30 | Kerala SO | Kozhikode(CalicutDO) | Tirur RSA | 348927 | PUTHANATHANI PETROLEUM | IOC DEALER PUTHANATHANI UNNIAL KALPAKANCHERY P.O. MALAPPURAM DIST | 676551 | MALAPPURAM | Kerala | 10.9409 | 76 |
| 31 | Kerala SO | Thiruvananthpuram DO | KOLLAM EAST RSA | 143380 | ST. MARYS FUELS | INDIAN OIL DEALER PUTHUR-KOTTARAKKARA ROAD PUTHUR.P.OKOLLAM | 691507 | KOLLAM | Kerala | 9.04053 | 76.718 |
| 32 | Kerala SO | Thiruvananthpuram DO | Kollam West RSA | 142698 | ASWATHY FUELS | INDIAN OIL DEALERS NH66KOTTIYAM.P.O KOLLAM | 691571 | KOLLAM | Kerala | 8.86673 | 76.665 |
| 33 | Kerala SO | Thiruvananthpuram DO | Trivandrum North RSA | 271810 | S.S FUELS | INDIANOIL DEALERS MC ROAD NEAR KSRTC BUS STAND | 695601 | THIRUVANANTHAPURAM | Kerala | 8.78158 | 76.878 |
| 34 | Kerala SO | Thiruvananthpuram DO | Trivandrum South RSA | 182203 | RADHA ENTERPRISES | INDIAN OIL DEALERS NH47 UDIYANKULANGARA THIRUVANANTHAPURAM | 695122 | THIRUVANANTHAPURAM | Kerala | 8.3829 | 77.118 |
| 35 | Kerala SO | Thiruvananthpuram DO | Trivandrum South RSA | 182203 | RADHA ENTERPRISES | INDIAN OIL DEALERS NH47 UDIYANKULANGARA THIRUVANANTHAPURAM | 695122 | THIRUVANANTHAPURAM | Kerala | 8.3829 | 77.118 |
| 36 | Kerala SO | Thiruvananthpuram DO | Trivandrum South RSA | 187855 | S.S.FUELS | INDIAN OIL DEALERS OPP.POLICE STN. VIZHINJAM THIRUVANANTHAPURAM | 695521 | THIRUVANANTHAPURAM | Kerala | 8.38186 | 76.996 |
| 37 | Kerala SO | Thiruvananthpuram DO | Trivandrum South RSA | 187874 | J. P. PETROLEUM | INDIAN OIL DEALERS PARASUVAKKAL NH ROAD THIRUVANANTHAPURAM | 695508 | THIRUVANANTHAPURAM | Kerala | 8.3688 | 77.134 |
| 38 | Kerala SO | Thiruvananthpuram DO | Trivandrum South RSA | 187874 | J. P. PETROLEUM | INDIAN OIL DEALERS PARASUVAKKAL NH ROAD THIRUVANANTHAPURAM | 695508 | THIRUVANANTHAPURAM | Kerala | 8.3688 | 77.134 |
| 39 | Kerala SO | Thiruvananthpuram DO | Trivandrum South RSA | 187874 | J. P. PETROLEUM | INDIAN OIL DEALERS PARASUVAKKAL NH ROAD THIRUVANANTHAPURAM | 695508 | THIRUVANANTHAPURAM | Kerala | 8.3688 | 77.134 |
| 40 | Kerala SO | Thiruvananthpuram DO | Trivandrum South RSA | 188236 | BHAASURAM FUELS | INDIAN OIL DEALERS POOVAR THIRUVANANTHAPURAM | 695525 | THIRUVANANTHAPURAM | Kerala | 8.31977 | 77.073 |
| 41 | Kerala SO | Thiruvananthpuram DO | Trivandrum South RSA | 233172 | NLAND FUELS | INDIANOIL DEALERS KALLATTUMUKKU AMABALATHARA TRIVANDRUM | 695009 | THIRUVANANTHAPURAM | Kerala | 8.4592 | 76.951 |
| 42 | Kerala SO | Thiruvananthpuram DO | Trivandrum South RSA | 309028 | KSM FUELS | INDIAN OIL DEALERS KOCHUVELI TITANIUM P.O. Thiruvananthapuram | 695021 | THIRUVANANTHAPURAM | Kerala | 8.50784 | 76.897 |
| 43 | Kerala SO | Thiruvananthpuram DO | Trivandrum South RSA | 309028 | KSM FUELS | INDIAN OIL DEALERS KOCHUVELI TITANIUM P.O. Thiruvananthapuram | 695021 | THIRUVANANTHAPURAM | Kerala | 8.50784 | 76.897 |