

NOTICE INVITING QUOTATIONS FROM EMPANELLED SURVEYORS

Sealed quotations are invited from empanelled surveyors to undertake survey, inspection, sampling and analysis of Pulses & Oilseeds (Gram, Masoor(Lentis), Arhar and Mustard Seed) along with its packing details to be procured by NAFED under Price Support Scheme (PSS) of Government of India in the State of Uttar Pradesh during the Rabi season 2025 at procurement/storage point before the stock is accepted and deposited in the designated CWC/SWC warehouses. Parties can obtain quotation documents from the above address or can download the same from [www.nafed-india.com](http://www.nafed-india.com). Last date for submission of sealed quotation is 24.03.2025 upto 3:00 PM.

 **State Head**

# QUOTATIONS FROM EMPANELLED SURVEYORS FOR APPOINTMENT OF SURVEYORS FOR SURVEY, INSPECTION, SAMPLING AND ANALYSIS OF *PULSES & OILSEEDS* ALONGWITH ITS PACKING DETAILS TO BE PROCURED UNDER PRICE SUPPORT SCHEME (PSS) OF GOVT. OF INDIA DURING THE *Rabi 2025* AT STORAGE POINTS BEFORE THE STOCKS ARE ACCEPTED AND DEPOSITED IN THE WAREHOUSES.

1. DUTIES AND RESPONSIBILITIES OF SURVEYOR
	1. The surveyor shall deploy required number of competent technically qualified staff with proper equipments at storage points in time as required by Nafed or its agencies.
	2. The technical staff of the surveyor will inspect the stock, draw the random composite samples from each truck at storage point (10% of the total stock each time), test the sample in accordance with prescribed quality specifications and prepare the test reports immediately so that the stocks may be accepted or rejected accordingly.
	3. The surveyor will send daily report covering truck-wise preferably lot-wise inspection done, samples drawn, samples tested, test reports indicating truck-wise preferably lot-wise results to Nafed, Lucknow branch through e-mail (scanned copy of test report duly signed by the authorized representative). The daily inspection report will also include the followings: -
		1. Variety of the Pulses or Oilseeds : -
		2. Moisture % at the time of deposit.
		3. Quality of the gunny bags used for packing.
		4. Packing size of gunny bags.
		5. New or old gunny bags.
		6. Packed gunny bags should indicate name of the centre, date of purchase and identifiable stock linked with the purchase register.

In cases where surveyors reject the stocks, reasons there of may be indicated in the analysis/test report. Surveyor shall keep proper record of such daily reports at its end and also pulse-wise and variety-wise separate stacking of stock in the warehouse.

The survey report will be joint report duly signed by deputed surveyor and Nafed/Warehouse Representative/Nafed Representative. The original signed report will be submitted to Nafed at the time of settlement of bills.

* 1. One representative sample of each truck along with lot number (if applicable) and truck number and test reports must be forwarded to Nafed, Lucknow branch. In case of any default, Nafed reserves the right to deduct 10% from the total bill submitted by the surveyor or the loss if any whichever is higher at the time of final settlement.
	2. No information shall be shared, published displayed and passed on to any party by the Surveyor or its employees without intimation and consent of NAFED.
	3. The Surveyor shall be fully responsible for the samples tested and test reports submitted in respect of stocks accepted/rejected. In case any of such test reports submitted by the surveyor found to be defective, the entire responsibility for the same shall devolve on the surveyor.
	4. The Surveyor shall intimate the names, designations, qualifications, experience and the contact numbers of its technical staff to be deployed at storage points designated/nominated by Nafed.
	5. Surveyor shall depute at least one technical staff at storage point nominated by Nafed and will provide additional number of surveyors storage point depending upon the requirement. In case of failure of the surveyor to provide the required number of technical staff with proper equipments at storage points as required by Nafed, a penalty equivalent to rates approved per manpower per day for (L-1) will be imposed. In such default, Nafed reserves the right to hire the services of other empanelled surveyors at the cost and consequences of the appointed surveyor.
	6. The appointed surveyors must not assign the work in full or part to other firm or company or individual.
	7. Any surveyor appointed by Nafed shall not undertake similar scope of work for the similar operation for the procuring society of Nafed concurrently.
1. TERMS & CONDITIONS
2. Quotation documents complete in all respect alongwith requisite earnest money deposit must be submitted in the prescribed application form (enclosed herewith) at Nafed, Nafed Warehousing Complex, Chatta Mile Chauraha, Sitapur Road, Bakshi-ka-Talab, Lucknow-226201. The sealed envelope must be superscribed “**Quotation for appointment of Surveyor for** PULSES & OILSEEDS, RABI 2025.
3. Quotation received after due date and time will be rejected.
4. No eraser, cuttings, overwriting and correcting fluid in the quotation will be accepted.
5. Quotation documents submitted incomplete in any respect and without EMD shall be summarily rejected. Further, NAFED reserves the right to accept or reject any or all quotations without assigning any reason thereof.
6. The professional fees/charges should be quoted on per man-day basis both in figures and words.
7. The rates/charges quoted should be exclusive of all taxes, levies etc. Service tax, if applicable, should be mentioned clearly in the bid.
8. The offer must have a validity of 30 days from the date of submission of quotation documents.
9. During the currency of the agreement, no escalation in professional fees or charges will be allowed except for statutory charges.
10. The address given by the surveyor in the quotation documents shall be considered to be the proper and complete business address of the surveyor and any correspondence sent to such address will deemed to have been delivered to the surveyor.
11. The earnest money deposit will be refunded to the unsuccessful parties within one month of finalization of quotation. Nafed will not pay any interest on the EMD.
12. Earnest money to the successful bidder will be refunded without interest only after successful and satisfactory completion of the assigned job.
13. The payment (subject to TDS and other statutory deductions as applicable) will be released by NAFED within 30 days of receipt of bills along with prescribed documents including attendance sheet, inspection/quality reports or any other document as may be asked for by Nafed from the Surveyor.

Nafed shall retain 10% of the amount from each running bill, which shall be released after satisfactory completion of procurement operation.

1. The terms and conditions of the quotation documents will form part of the agreement to be executed between Nafed and successful bidder.
2. Each page of the quotation documents must be signed by the authorized signatory of the bidder in token of acceptance of the terms and conditions of the quotation documents.
3. The bidder is required to submit declaration in prescribed format (refer Annexure-I) along with bid duly signed & stamped by the authorised signatory.
4. The demand draft to submit requisite earnest money of Rs. 2,00,000/- (Two Lakhs) should be made in the favour of following account prior to submission of tender :
	* Name of the beneficiary - NAFED Lucknow
	* Name of the account number - 39315136299
	* Name of bank - State Bank of India
	* Address of the bank - Bhitoli Khurd, Sitapur Road, Lucknow
	* IFSC Code - SBIN0015471
	* Copy of above transaction as proof should be placed inside envelope containing technical bid. EMD through online payment can also be deposited in above account and in such case, proof of online transfer along with UTR No. to be submitted with bid.
5. FOREFEITURE OF SECURITY/EARNEST MONEY

Successful bidder is required to deposit a security deposit amount of Rs 5,00,000 (Five Lakh) in the form of DD/BG/FDR in account of Nafed Lucknow within 5 days of intimation by Nafed. EMD of successful bidder will be adjusted in security deposit and balance amount will be required to deposit by the successful bidder. In case the surveyor fails to fulfill its contractual obligation in any way, Nafed willforfeit the entire security deposited.

1. TERMINATION

In case the performance of the surveyor is not found to be satisfactory during the currency of the agreement, Nafed can prematurely terminate the agreement after giving 15 days notice.

1. FORCE MAJEURE

The procurement of Pulses & Oilseeds under PSS Scheme is a Government of India operation. In case by virtue of any order/decision of the Central Government, NAFED is directed to suspend the procurement, NAFED shall have the right and authority to stop procurement immediately and in such an eventuality NAFED shall not be

responsible for any direct or indirect losses that may have to be sustained by the Surveyor.

1. VALIDITY OF AGREEMENT

The agreement to be executed between Nafed and the surveyor shall be valid for a period of one year from the date of execution of the agreement. However, Nafed reserves the right to terminate the agreement in case of unsatisfactory performance of the surveyor.

1. EXECUTION OF AGREEMENT:

Separate agreements for award of work shall be executed between concerned NAFED branch and the agency on Non-Judicial Stamp Paper of Rs. 100.00, to be provided by the agency on award of work. The terms and conditions enumerated in the Tender shall form the part of the agreement. However, the terms and conditions of proposed agreement shall prevail over the Tender document if such terms and conditions are in contradiction with Tender document *viz-a-viz* NAFED.

1. INDEMNITY:

The Agency shall indemnify NAFED and keep indemnified against any loss or damage, claims, compensation, penalty, fine, levies, etc. on account of slackness, deficiency, failure to observe any obligations under the contract, failure to comply with statutory/ mandatory provisions pertaining to the contract by the Agency in respect of the services provided etc., whatsoever.

1. CONFIDENTIALITY:

The Agency and its employees shall undertake to maintain absolute Confidentiality and shall not divulge in any way any information relating to the conversations, events, ideas, concepts, know-how, techniques, data, facts, figures and all information concerning or relating to agency of Govt. of India and its affairs to which the Agency / their employees etc have access, in the course of performance of the contract.

1. ARBITRATION

All disputes between NAFED and the Surveyor, touching or arising out of this Agreement on the subject matter, including interpretation of any clause of the Agreement, thereof shall be referred to the sole arbitration of the Managing Director – NAFED or his nominee and the decision of such Arbitrator shall be final and binding on both the parties. The disputes, if any, will be governed by the Arbitration and Conciliation Act, 1996 or any other amended or substituted Act and the same shall be applicable and binding on the parties and the venue of the arbitration shall be exclusively in Delhi.

1. JURISDICTION

All disputes are subject to the jurisdiction of Delhi Courts only.

(Authorized Signatory)

(Name & complete address of the renderer along with seal)

**Annexure-I**

**Declaration Regarding Number of Technical Employees**

Hereby declared that M/s having its Registered Office at

 is having technical manpower for assaying of agricultural commodities on roll as on (dd/mm/yyyy) as specified in table below:

|  |  |  |
| --- | --- | --- |
| **Designation for All India except Eastern States** | **Profile** | **No. of employees on roll** |
| Team leader | M.Sc (Agri/Chemistry) with at least 5 yearsexperience |  |
| Senior Analyst/ Supervisors | M.Sc (Agri/Chemistry) with at least 3 years of experience in proposed work. |  |
| Samplers & Assayers | Graduate (In Science or Agriculture) with minimum 1 year of experience in sampling andassaying of agri commodities |  |

The information provided in the declaration is true and correct to the best of my knowledge and belief.

|  |  |
| --- | --- |
| **Signature:** |  |
| **Name of the person signing:** |  |
| **Designation:** |  |
| **Name of the firm:** |  |
| **Address:** |  |
| **Email address:** |  |
| **Contact Numbers:** |  |

## Date: Place: Stamp:

QUOTATION FOR APPOINTMENT OF SURVEYOR

Date :- From :

To,

(TO BE SUBMITTED ON LETTER HEAD)

STATE HEAD

NATIONAL AGRICULTURAL COOPERATIVE MARKETING FEDERATION OF INIDA LTD

Lucknow

SUB: QUOTATION FOR APPOINTMENT OF SURVEYOR

Dear Sir,

Please refer to your letter no. dated and notice onNafed website inviting quotations for survey, inspection, sampling and analysis of PULSES & OILSEEDS (*Rabi 2025)* as per prescribed FAQ specifications alongwith its packing details etc. at storage points before the stock isdeposited in the designated CWC/SWC warehouses in the State of Uttar Pradesh. We are pleased to quote our rates per man per day for the said job as per the followings:-

1. At storage point only (Rs. in words)

We have gone through the terms and conditions of the quotation documents and we hereby accept the same.

We are enclosing herewith Rs. towards earnest money depositvide DD No. dated drawn on in favour of Nafedpayable at along with signed copy terms & conditions.

Thanking you,

Yours faithfully,

(Authorized Signatory)

(Name & complete address of the tenderer along with seal)