



**NATIONAL AGRICULTURAL COOPERATIVE
MARKETING FEDERATION OF INDIA LTD.**

Regd. Office: NAFED House, Siddhartha
Enclave Ring Road, Ashram Chowk, New Delhi-
110014 Website: www.nafed-india.com
Email: nafpr@nafed-india.com

NAME OF CONCERNED BRANCH - RAIPUR

EOI DOCUMENTS

EOI No. : NAFED/ Raipur/EOI-Mobile

Van/ 2024-25 Dated: 29.11.2024

**NAFED RAIPUR INVITES EXPRESSION OF INTEREST (EOI) TO EMPANEL
MOBILE VAN AGENCIES FOR DISTRIBUTION OF BHARAT BRAND
PRODUCTS (PHASE-II) IN THE STATE OF CHHATTISGARH**

**STATE HEAD, NAFED-RAIPUR
CHHATTISGARH**



EOI for engaging van agencies in Chhattisgarh

The application form and other terms & conditions may be downloaded by the interested parties from NAFED website <http://www.nafed-india.com> from **29/11/2024 to 06/12/2024**. **Last date for submitting the application is 06.12.2024**. **NAFED reserves its right to accept or reject any or all the applications.**

1. Intending applicants shall submit application in the prescribed format (duly filled in) along with supporting documents to:

State Head

NAFED Raipur

8th Floor, CBD Bhavan, Tower "C" Commercial Complex, Sector - 21, Naya Raipur- 492101, Chhattisgarh. Tel No. 0771 - 2960603

2. Application form, Signed EOI & all supporting documents should be submitted to the NAFED Raipur branch within time.
3. The applicants have to deposit a non-refundable fee of Rs.1000/- (Rs. One Thousand only) plus GST @ 18% i.e. Total Rs.1180/- towards empanelment processing fee towards the following account:

NAME OF THE BENIFICEARY- NAFED

NAME OF THE ACCOUNT NUMBER- 004794600000951

NAME OF BANK- YES Bank

ADDRESS OF THE BANK-, Civil Line Branch, Raipur

IFS Code. YESB0000047

4. NAFED reserves the right to accept or reject any or all applications without assigning any reason thereof.



This is in reference to Mission Bharat Brand products, wherein NAFED has been appointed as one of the central agencies by Govt. of India for the conversion and distribution of Bharat Atta, Bharat Rice and Bharat Dal to consumers with the main objective of reducing retail prices of essential items.

Applications are invited from various van agencies for operating mobile vans (minimum payload capacity of 1.0 MT) at prominent locations of various Districts of Chhattisgarh.

A. Minimum Requirements:

1. Van agencies must have in possession of owned/ hired mobile vans and proper documentation be maintained.
2. Experience in retail sale of FMCG products through mobile vans.
3. The agency must have a minimum annual turnover of 2 crores.

B. General instructions for issuance of Bharat Atta, Bharat Rice and Bharat Dal:

1. Bharat Atta, Bharat Rice and Bharat Dal will be issued against advance payment along with security deposit in dedicated NAFED bank account.

SI No	Commodity	Stock issue rate per kg	MRP per kg	Security per kg	Amount to be deposited by vendor @ Rs.per kg	Amount to be retained by Nafed out of security (Per Kg)
1	Bharat Rice	31	34	10.00	41.00	0.25
2	Bharat Atta	27.75	30	8.35	36.10	0.25
3	Bharat Chana Dal	62	70	30.60	92.60	1.00
4	Bharat Chana whole	51	58	30.60	81.60	1.00
5	Bharat Dal (Masoor Dhuli)	81	89	6.00	87.00	1.00
6	Bharat Dal (Moong Dhuli)	99	107	17.45	116.45	1.00
7	Bharat Dal (Moong whole)	85	93	17.45	102.45	1.00
8	Onion	28	35	7.00	35.00	0.00

*Security deposit and Nafed margin may be changed as per direction of HO, Nafed and GOI guideline.

2. SD to be returned after completion of all compliance formalities, documentation and uploading of transactions and reconciliation thereof on track and trace software.
3. Van agency will sell the stock directly to the consumers only through mobile vans.
4. Van agencies to ensure all the mobile vans must have **location tracking devices**. An undertaking is to be submitted by the van agency that all the mobile vans operated by them will have location tracking devices.
5. NAFED miller winning supply order under Bharat scheme cannot be van operator.
6. NAFED can accept or reject any application without assigning any reason.
7. Prior experience with cooperative agency may be considered.
8. Appointment does not assure allocation of stock

C. Daily reports to be submitted to Branch:

1. Van agencies must submit the details of mobile vans such as vehicle number/ registration number, driver contact details, area of operation within the City/District along with commodity-wise and location-wise quantity sold through the deployed mobile vans in format mentioned below.

Van Regn. No	Van driver name & mobile number	Commodity	Qty Sold (in Kg)	District	Location

2. The GPS locations of mobile vans and geo tagged photographs must be shared with the Branch on daily basis.
3. Invoices are to be generated to all consumers to whom Bharat Brand products are sold and the same is to be certified by a Chartered Accountant as per format at **Annexure-I**.
4. Geo-tagged photographs have to be submitted in binded hard copy as well soft copies have to be submitted to Branch for release of SD.
5. Van agencies must give at least one advertisement of minimum size of 3x4 inches on weekly basis in local newspaper in which location of sale points where mobile vans are operating must be mentioned. The hard copies of the advertisement must be submitted in the Branch along with other relevant documents for release of SD.
6. Van agencies must ensure that Bharat Brand products are directly sold to the consumers/ beneficiaries. Any deviation found will lead to forfeiture of SD as well as strict action be initiated against the van agencies.
7. All physical records of sale invoices, receipts, bills, CA certificate etc. must be submitted at Branch along with other relevant documents for release of SD.
8. Van agencies must ensure all statutory compliances like GST, TDS, ESI, PF etc. applicable to them. NAFED is not responsible for any issue arisen due to non-compliance on the part of van agency.
9. Undertaking on the letter head of van agency for retail sale of Bharat Brand products is to be submitted as per **Annexure-II** for release of SD.

D. Documents to be submitted for releasing SD:

1. Annexure-I & Annexure-II as per prescribed format.
2. Name and mobile numbers of all customers in hard copy in file (Ref. point C.6)
3. Geo-tagged photographs (Ref. point C.4)
4. The hard copies of the advertisement in local newspaper (Ref. point C.5)
5. Any other documents informed by NAFED from time to time.

E. Documents to be submitted by the van agency along with the proposal to NAFED Chhattisgarh:

1. Van agencies must submit the proposal for operating the mobile vans along with the proposed number of mobile vans to be operated and proposed area of operation (City/District) to be operated as per format below on letter head of the firm.

Total number of mobile vans proposed to be operated	Proposed District	Proposed Locations where mobile vans will be operated

2. Supporting documents for experience in retail sale of FMCG products through mobile vans.
3. Audited Balance sheet along with Income Tax return of previous year.
4. FSSAI License, GST Certificate, KYC documents of the proprietor/partner/Director.
5. In case of partnership firm, copy of partnership deed is to be submitted.
6. Authority letter in favour of concerned person in case of partnership /Company/LLP.
7. Cancelled Cheque & Application letter as per Annexure –IV on letter head
8. The downloaded Empanelment document, as a token of acceptance of the Empanelment notice's terms and conditions, should be signed and stamped on each page by the Authorized Signatory before submission. Only the original signed and stamped empanelment document should be submitted for empanelment.
9. Self Undertaking as per Annexure-III on letter head.

Annexure-I

Date: XX/XX/XXXX

On the letter head of CA

To whomsoever it may concern

This is to certify that, (Name of the firm), has sold ____ MT Bharat Rice, ____ MT Bharat Atta, ____ MT Bharat Dal (Chana Dal), ____ MT Bharat Chana whole ----- MT, Moong whole----- MT, Bharat Dal (Moong Dhuli), ____ MT Bharat Dal (MasurDal) and Onion----- MT purchased from NAFED to end consumers at MRP not above Rs. 34/Kg for Bharat Rice, Rs. 30/kg for Bharat Atta, Rs. 70/kg for Bharat Dal (Chana Dal), Rs. 107/kg for Bharat Dal (Moong Dhuli) for Bharat Chana wole Rs, 58/* per kg, for Moong whole Rs. 93/- per Kg and Rs. 89/kg for Bharat Dal (Masur Dal) through mobile vans.

The sale made to consumers have been verified on the basis of invoices issued by the (Name of the firm). Commodity-wise summary of invoices raised by the (Name of the firm) is listed below:

S.No	Commodity	Invoice No.	Invoice Qty	Amount
Total				

Sign and Seal of CA

UDIN :

Annexure-II

Undertaking

Date: XX/XX/XXXX

On the letter head of Agency/Institution

Self-Declaration from Agency/Institution for retail sale

To whomsoever it may concern

I, <name of the authorized signatory>, <designation of authorized signatory>, on behalf of <name of the Agency/Institution>, hereby declare that

1. The Bharat Rice purchased from NAFED has been utilized for sale to end consumers at MRP not above Rs. 34/Kg for retail packaging of 5kg/10 Kg.
2. The Bharat Atta purchased from NAFED has been utilized for sale to end consumers at MRP not above Rs. 30/Kg for retail packaging of 5kg/10 Kg.
3. The Bharat Dal (Chana Dal) purchased from NAFED has been utilized for sale to end consumers at MRP not above Rs. 70/Kg for retail packaging of 1 Kg.
4. The Bharat Dal (Moong Dhuli) purchased from NAFED has been utilized for sale to end consumers at MRP not above Rs. 107/Kg for retail packaging of 1 Kg.
5. The Bharat Dal (Masur Dal) purchased from NAFED has been utilized for sale to end consumers at MRP not above Rs. 89/Kg for retail packaging of 1 Kg.
6. The Bharat Chana whole purchased from NAFED has been utilized for sale to end consumers at MRP not above Rs. 58/Kg for retail packaging of 1 Kg.
7. The Bharat Dal (Moong whole) purchased from NAFED has been utilized for sale to end consumers at MRP not above Rs. 93/Kg for retail packaging of 1 Kg.
8. The onion purchased from NAFED has been utilized for sale to end consumers at MRP not above Rs. 35/Kg for retail packaging of 1 Kg.

For <name of the Agency / Institution>
Authorized signatory (Sign and stamp)

Annexure-III

Undertaking

Date: XX/XX/XXXX

On the letter head of the Agency/ Institution

Self-Declaration

To whomsoever it may concern

I, <name of the authorized signatory>, <designation of authorized signatory>, on behalf of <name of the Agency/ Institution> hereby declare that

- a. We have never in litigation with Nafed at any point of time regarding any business and trade activity of Nafed nor was/ were we ever blacklisted by Nafed on account of such litigation (s) or otherwise.
- b. We or Our Past Directors/ Partners/ Promoters etc were not/ are not part of such other and separate entity (ies) which was/ were/ is/ are in litigation with Nafed in present or past or/ and such other entity (ies) has/ have/ had over been blacklisted by Nafed in the past for any reason.
- c. We have not been/ are not convicted of any criminal offenses and acknowledge that we will be liable for any false information we provide.

For <name of the Agency/ Institution>

Authorized signatory (sign and stamp)

(on company letter head)

APPLICATION LETTER

To,
STATE HEAD
NAFED RAIPUR

Ref. EOI vide no. _____

Dear Sir,

I/We, submit processing fee Rs. 1000/- (non-refundable) + 18% GST for empanelment as Mobile Van Agency for distribution of Bharat Brand Products & NAFED Onion in the state of Chhattisgarh.

I/We have thoroughly examined and understood all the terms and conditions as contained in the Expression of Interest (EOI) and agree to abide by them.

I/We hereby offer to distribute Bharat Brand Products & NAFED Onion as directed by NAFED.

Yours faithfully,

Authorized Signatory