

**CORRIGENDUM -2 for “RFQ for Engagement of Transaction Advisor (TA) / Project Management Consultant (PMC) for implementation of Enterprise Resource Planning (ERP) solution for NAFED”**

<b>Sl no</b>	<b>Page no</b>	<b>Clause ref</b>	<b>Clause</b>	<b>May be read as</b>	<b>Remarks</b>
<b>1</b>	7	2 b)	In the case of new TA/PMC being identified during the contract period, the TA/PMC engaged through this RFQ should handover all the project assets and project deliverables as per the instructions of NAFED to the new TA/PMC for smooth functioning of the Application without any extra charge and shall provide handover support to new TA/PMC for the period of <b>2</b> months after the end of contract period.	In the case of new TA/PMC being identified during the contract period, the TA/PMC engaged through this RFQ should handover all the project assets and project deliverables as per the instructions of NAFED to the new TA/PMC for smooth functioning of the Application without any extra charge and shall provide handover support to new TA/PMC for the period of <b>1</b> months after the end of contract period.	
<b>2</b>	15	9.2. Key Personnel for the Project (The Team)	The deployed manpower shall carry their own laptops, printers, scanners etc to the office space provided by NAFED. The laptops should be pre-installed with necessary software's with valid licenses. NAFED shall provide internet connectivity and sitting space only.	The deployed manpower shall carry their own laptops, printers, scanners etc to the office space provided by NAFED. The laptops should be pre-installed with necessary software's with valid licenses <b>such as OS, office suite, tools to create charts, graphs, process flow, mock designs, infographics etc.</b> NAFED shall provide internet connectivity and sitting space only.	
<b>3</b>	9	5.1.5	The TA/PMC shall have consultation with the officers of NAFED, member societies and associates work out and identify the ERP based solutions requirements at NAFED and provide preliminary SRS document and list of tentative modules of ERP.	The TA/PMC shall have consultation with the officers of NAFED, member societies and associates work out and identify the ERP based solutions requirements at NAFED and provide preliminary <b>FRS</b> document and list of tentative modules of ERP.	
<b>4</b>	19	16 b) Note point 2 Table <b>Activities / Deliverables</b>	Operation & Maintenance of ERP by SI	<b>Monitoring / Supervision during</b> Operation & Maintenance of ERP by SI	

5	15	9.2.8	The bidder shall abide by and comply with all the relevant laws and statutory requirements covered under various laws / act as applicable from time to time with regard to personnel engaged by the contractor from the department. Further, the bidder shall provide the proof of deposit of contributions towards EPF/ESI etc. of each employee deployed each month along with UAN no.	The bidder shall abide by and comply with all the relevant laws and statutory requirements covered under various laws / act as applicable from time to time with regard to personnel engaged by the contractor from the department. Further, the <b>selected</b> bidder shall provide the proof of deposit of contributions towards EPF/ESI etc. of each employee <b>deployed for this project</b> each month along with UAN no. <b>or a declaration from HR Head on company letter head certifying that such contributions have been made. The selected bidder would have to submit proof of deposit within 7 days, if desired by EPFO.</b>	
6	19	16 b) Note point 2	Bidder must deliver the project deliverables as per above timelines. The proposed team must be able to work remotely (work from home) on this project.	Bidder must deliver the project deliverables as per above timelines.	May be read as
7	15	9.2.5	The bidder should have a team of minimum 1000 employees on its payroll. Supporting document from EPFO/CA certificate should be provided.	The bidder should have a team of minimum 1000 employees on its payroll. Supporting document from EPFO/CA certificate / <b>HR head (on company letter head with supporting documents)</b> should be provided.	
8	14	9.1 B	Bidder must have successfully completed Project Management Consultant / Transaction Advisory services for at-least three government State/ Central /PSU/ Autonomous organization`s/ Cooperative federations (National/State level only) in the last 5 years.	Bidder must have successfully completed Project Management Consultant / Transaction Advisory services for at-least three government State/ Central /PSU/ Autonomous organization`s/ Cooperative federations (National/State level only) in the last <b>10</b> years.	
9	10	5.6 : Exit Management	5.6.3 The SI shall ensure necessary handholding and transition support during its exit.	The TA/PMC, which will be a PMU shall assist for the necessary handholding and transition support by SI shall be provided during its exit.	
10	15	9.1 G.	The bidder should have experience in setting up PMU for similar projects. The PMU should have been functioning /ongoing for at-least 2 years.	The bidder should have experience in setting up PMU for similar projects. The PMU should have been functioning /ongoing for at-least 2 years. <b>The period should be Jan 2019 onwards.</b>	

11	18	13 d	If the successful Bidder fails or neglects to observe or perform any of his obligations under the contract, it shall be lawful for NAFED to forfeit either in whole or in part, in its absolute discretion, the Security Deposit (including interest accrued) furnished by the Bidder and to appropriate the Security Deposit furnished by the bidder or any part thereof towards the satisfaction of any sum due to be claimed for any damages, losses, charges, expenses or costs etc. that may be suffered or incurred by the NAFED.	If the successful Bidder fails or neglects to observe or perform any of his obligations under the contract, it shall be lawful for NAFED to forfeit either in whole or in part, the Security Deposit (including interest accrued) furnished by the Bidder and to appropriate the Security Deposit furnished by the bidder or any part thereof towards the satisfaction of any sum due to be claimed for any damages, losses, charges, expenses or costs etc. that may be suffered or incurred by the NAFED, <b>provided that the decision of forfeiting of the security deposit shall be made after extending an opportunity to the bidder for any kind of rectifications.</b>	
12	15	9.2.3	The bidder must have, on its payroll (as on date of issue of the tender), minimum technical fulltime manpower as specified in table below. The manpower shall be required dedicatedly through-out the duration of contract and shall be stationed at the NAFED HO.	The bidder must have, on its payroll (as on date of issue of the tender), minimum technical fulltime manpower as specified in table below. The manpower shall be required dedicatedly through-out the duration of contract and shall be stationed at the NAFED HO. <b>Selected Bidder will not outsource any work to any third party vendor or organisation without written consent of NAFED.</b>	
13	18	13 a	The successful bidder, within 5 (five) working days from the date of acceptance of its offer, shall furnish to NAFED a Security Deposit of 10% of bid value in the form of DD/RTGS/NEFT/Bank Guarantee only, issued by a scheduled bank in India.	The successful bidder, within <b>15 (fifteen)</b> working days from the date of acceptance of its offer, shall furnish to NAFED a Security Deposit of 10% of bid value in the form of DD/RTGS/NEFT/Bank Guarantee only, issued by a scheduled bank in India.	
14	16	Manpower table	<b>Note: NAFED reserves the right to make changes in the profiles of the manpower as per the need of the project.</b>		Deleted
15	10	5.4.4	The TA/PMC shall assist NAFED in final negotiations with the L1 bidder	The TA/PMC shall assist NAFED in final negotiations with the <b>finalized/shortlisted</b> bidder	
16	14	9.1 B	The bidder must provide supporting documentation for the same.	The bidder must provide supporting documentation for the same. <b>Work Orders/ Contracts/ LoI / LoA/ Completion Certificates/Certificate signed by Statutory Auditor or any other relevant document. (from Jan 2014 onwards)</b>	Typo (the clause may be moved from 9.1 C to 9.1 B)
17	8	4. Schedule of Selection Process	10. Signing of Agreement - Within 15 days of LOA	10. Signing of Agreement - Within <b>30</b> days of LOA	

18	22	21 (c)	<u>TABLE</u> for scoring criteria		Refer revised Table at Page 7 of this document.
19	24	25	<u>TABLE</u> for PAYMENT TERMS AND SCHEDULE		Refer revised Table at Page 8 of this document. Also table on page 19 clause 16 (b) also stands modified as per this revised table.
20	12	8	<u>TABLE</u> for Project Timeline & Resource Requirement		Refer revised Table at Page 09 of this document.
21	26	28		Sufficient and reasonable Defect Liability Period (DLP) will be provided by NAFED during which the Selected Bidder will be liable for indemnifying, rectifying and remedying the defects/damages done, if any.	New clause as 28.4
22	24	25	No advance payment shall be made by NAFED.		Clause deleted
23	19	16 (b) Note: points 3	Failure to complete the project within the prescribed timelines will attract penalty @ 1% (One percent) plus GST of project cost for each delayed week or part of the week for each milestone; subject to maximum of 10% + GST penalty of project cost.	Failure to complete the project within the prescribed timelines will attract penalty @ 1% (One percent) plus GST of project cost for each delayed <b>two weeks</b> or part of the <b>two weeks</b> for each milestone; subject to maximum of 10% + GST penalty of project cost.	
24	45	11. Termination	3 1) <b>SERVICE PROVIDER</b> shall promptly return to <b>NAFED</b> all Confidential Information and any other materials and documents, intellectual properties given to <b>SERVICE PROVIDER</b> and relating to this Agreement or otherwise to the business of <b>NAFED</b> ;	3 1) <b>SERVICE PROVIDER</b> shall promptly return to <b>NAFED</b> all Confidential Information and any other materials and documents, intellectual properties given to <b>SERVICE PROVIDER</b> and relating to this Agreement or otherwise to the business of <b>NAFED</b> . <b>Any pre-existing IPR of Bidder will remain with the Bidder only and such IPR shall not be transferred to NAFED</b> ;	
25	25	26		SERVICE PROVIDER agrees that NAFED would be the owner of any or all intellectual properties or any other document of whatsoever nature which has, shall be or may have been created, designed and developed by the SERVICE PROVIDER during the contract period.	New clause as 26.7

26	26	28		Notwithstanding anything provided in this document, total liability of Selected Bidder is limited to the extent of fees paid/to be paid for the work. Selected Bidder's liability, if any, shall expire one year after the expiry of this agreement. However, Selected Bidder will be additionally liable for damage/claims accrued or payable by NAFED to third party, on account of outcome of advisory services provided by Selected Bidder, within the scope of this document.	Insertion of new clause as 28.5
27	44	11.1	<b>Termination for breach:</b> If either of the party is in breach of this Service Agreement, written notice will be provided to the defaulting party alleged to be in breach requiring that party to remedy the breach within 30 days of receiving the notice. If the breach is not satisfactorily remedied within 30 working days, the party who gave notice may immediately terminate the service agreement by giving written notice.	<b>Termination for breach:</b> If either of the party is in breach of this Service Agreement, written <b>show cause notice period of 15 days will be provided to the defaulting party. If the reply of the party remains unsatisfactory, then a notice to</b> party to remedy the breach within 30 days of receiving the notice shall be given. If the breach is not satisfactorily remedied within 30 working days, the party who gave notice may immediately terminate the service agreement by giving written notice.	May be read as
28	16	9.2 <u>TABLE</u> for Manpower details	5. Solution Architect - 1 Minimum of 10 years of experience in designing and development of online applications.	5. Solution Architect - 1 Minimum of 7 years of experience in designing and development of online applications.	
29	16	9.2 <u>TABLE</u> for Manpower details	6. Business Analyst - 1 Minimum of 7 years of experience in requirement gathering, documentation.	6. Business Analyst - 1 Minimum of 4 years of experience in requirement gathering, documentation.	
30	4	Terms & Conditions	The bid complete in all respect should be submitted only on or before 02/07/2024 up to 3.00 PM.	The bid complete in all respect should be submitted only on or before <b>23/07/2024</b> up to 3.00 PM.	Bid submission last date mentioned at all other places in RFQ may also be considered as revised
31	46	13		1) Bidder shall not be liable for forfeiture of its performance security, Liquidated damages or termination for default, if any to the extent that its delay in performance or other failure to perform its obligations under the contract is the result of an event of Force Majeure. 2) For purposes of this Clause, "Force Majeure" means an event explicitly beyond the reasonable control of the Contractor and not involving the contractor's fault or negligence and not foreseeable. Such events may be	New clause as 13.7

			<p>due to or as a result of or caused by act of God, wars, insurrections, riots, earth quake and fire, revolutions, civil commotion, floods, epidemics, quarantine restrictions, trade embargos, declared general strikes in relevant industries, satellite failure, act of Govt. of India, events not foreseeable but does not include any fault or negligence or carelessness on the part of the parties, resulting in such a situation. In the event of any such intervening Force Majeure, either party shall notify the other in writing of such circumstances or the cause thereof immediately within five calendar days.</p> <p>3) Unless otherwise directed by Tenderer in writing, the selected contractor shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.</p> <p>4) In such a case the time for performance shall be extended by a period(s) not less than duration of such delay. If the duration of delay continues beyond a period of three months, Tenderer and the bidder shall hold consultations in an endeavour to find a solution to the problem.</p> <p>5) Notwithstanding above, the decision of Tenderer shall be final and binding on the bidder regarding termination of contract or otherwise</p>	
32			<p><b>Project Governance Structure</b></p> <p>a. The project would require close supervision and appropriate project control for successfully meeting the objectives and its timely completion. The following stakeholders / Committees / working groups are proposed for adequate program governance:  <u>Project Monitoring Committee (PMC)</u>: Composition of PMC would be senior officer(s) of NAFED, one representative of Selected Bidder (TA/PMC/PMU), one representative of SI (after SI has on-boarded), external members (if required).</p> <p>b. Project Monitoring Committee will be the approving authority for project related matters. However, the committee itself may refer the matter to Subject Matter Experts or Sub-Committee(s) for decision/comments/ feedback.</p> <p>c. The selected bidder will designate a person as project manager (PM) who will act as a single point of contact within institutional framework for the purpose of project monitoring and all official communications from NAFED shall be address to him/her.</p> <p>d. The selected bidder shall inform PMC as soon as possible for any unexpected / unforeseen delay being experienced or anticipated which are completely out of control of Selected Bidder. The PMC may examine the scenario and grant complete or partial exemption of the penalties for impact on project timelines (subject to approval of Competent Authority).</p>	

**The revised scoring criteria to be used for evaluation shall be as follows :-**

Sr. No.	Evaluation Criteria	Max Marks	Evaluation Process
1	Experience in rendering Transaction Advisory Service / Project Management Consultancy involving complete institutional study for similar purposes in last 10 years. Showcase & discussion of already deployed solutions.  *marks are based on supporting proof	30	<p><u>For each project value (max 15 marks) :</u>                      &gt; 2 crores = 5 marks                      1 - 2 crores = 3 marks                      50 Lakh - 1 crore = 2 marks                      &lt; 50 Lakh = 1 Mark                      &lt; 3 Project = Disqualified</p> <p><u>For each project (max 15 marks):</u>                      Last 3 years: 5 marks                      3-5 years: 3 marks                      5-7 years: 2 marks                      7-10 years: 1 mark</p>
	Experience in rendering Project Management Consultant / TA services for ERP solution (preferred)	10	<p><u>Max 10 Marks</u>                      2 projects : 10 marks                      1 projects : 5 marks                      0 projects : 0 marks</p>
2.	<p><b>Profiles proposed for this project</b></p> <p>Academic qualifications – degrees and academic institutes of proposed team.</p>	10	<p>Max 10 Marks (Evaluation on the basis of attached profiles, resumes of proposed team to be submitted by bidder during presentation)</p> <p>Degree &amp; Reputed Institutes(IIT, IIM, NITs): 3 Marks                      Years of experience: 2 Marks                      Project specific Experience: 3 Marks                      Certifications/ trainings in the desired domain: 2 Marks</p>
3.	<p><b>Proposed methodology and Work Plan</b></p> <p>a. Understanding of the objectives of the RFQ: The extent to which the bidder’s approach and work plan respond to the objectives indicated in this RFQ.</p> <p>b. Proposed Project Plan detailing out dependencies and assumptions with action plan and use cases.</p> <p>c. Proposed Technology Solution, Architecture, logical design, tools for moving ahead.</p> <p>d Proposed security/innovative parameters (max 10 marks)</p>	Max 40 marks	
		20	Max 10 Marks (Evaluation on the basis of presentation)
			<p>Max 10 Marks (Evaluation on the basis of presentation)</p> <p>Action plan: 2.5 marks                      Dependencies: 2.5 marks                      Assumptions: 2.5 marks                      Use cases: 2.5 marks</p>
		20	For TA/PMC Phase : max 5 marks For PMU Phase : max 5 marks
>= 5 parameters : 10 marks 3 parameters : 6 marks 1 parameters : 2 marks			
4.	Experience as a PMU for similar projects	10	<p>Max 10 marks (Evaluation on the basis of showcasing similar experience with detailed project plan including scope, activities, process etc and presentation)</p> <p><u>For each project value :</u>                      &gt; 2 crores = 5 marks                      1 - 2 crores = 3 marks                      50 Lakh - 1 crore = 2 marks                      &lt; 50 Lakh = 1 Mark                      0 Project = Disqualified</p>
<b>Total</b>		<b>100</b>	

**Revised TABLE for PAYMENT TERMS AND SCHEDULE**

<b>Activities / Deliverables</b>	<b>Time Frame</b>	<b>Deliverables</b>	<b>Payment (%)</b>
Understanding the requirements in details and submission of project plan.	T <sub>0</sub> + 30 days	<ul style="list-style-type: none"> <li>• Project Plan</li> </ul>	5 % of Project Cost
“Feasibility Analysis” & “Need Analysis” which will include Study of complete organization along with all locations, Divisions, Industrial Units etc.	T <sub>0</sub> + 150 days	<ul style="list-style-type: none"> <li>• Feasibility Analysis</li> <li>• Need Analysis</li> <li>• First RFQ Draft</li> </ul>	20 % of Project Cost (to be payable after submission of all deliverables)
Submission of detailed project report, FRS, etc and other documents mentioned in scope of work	T <sub>0</sub> + 180 days	<ul style="list-style-type: none"> <li>• Detailed Project Report</li> <li>• Detailed FRS</li> <li>• Final RFQ Draft</li> </ul>	
Release and finalization of RFQ process for identification of SI for ERP solution, completion of Process, Award of Contract to SI.	T <sub>0</sub> + 270 days = T <sub>1</sub>	<ul style="list-style-type: none"> <li>• Pre-Qualification Evaluation Report</li> <li>• Technical Qualification and Financial Evaluation Report</li> <li>• Final evaluation report</li> </ul>	15 % of Project Cost
<b>TA/PMC as PMU</b>			10% of project cost as advance payment
Phase 1 Implementation of ERP with testing and roll-out/go-live of minimum 50% of identified modules. (priority of modules shall be decided by NAFED) (ERP Phase 1 go-live in T <sub>1</sub> + 7 months) (Post phase 1 go-live system stabilization, bug fixes, training etc)	T <sub>0</sub> + 16 months = T <sub>2</sub>	<p>List of certain KPIs for the TA/PMC are mentioned below:</p> <ul style="list-style-type: none"> <li>• Work completion report (weekly/bi-weekly/ quarterly) highlighting milestones achieved.</li> <li>• Review and submit report on Functional and Technical documents submitted by SI such as SRS, Design documents, Test cases user manuals etc.</li> </ul>	40 % of Project Cost
Phase 2 Implementation, Testing and full roll/go-live out of remaining modules of ERP. (ERP Phase 2 go-live in T <sub>1</sub> + 12 months) (Post full go-live warranty, system stabilization, bug fixes, training, audit etc)  Submission of close-out report and case study report	T <sub>0</sub> + 21 months = T <sub>3</sub>	<ul style="list-style-type: none"> <li>• Prepare weekly report on progress of the project highlighting planned and completed activities, risks, gaps and approach on mitigation of risks/ gaps.</li> <li>• Prepare reports as per the requirements of NAFED.</li> <li>• Close-out and case study report</li> <li>• Submit reports on SLA adherence by SI.</li> <li>• Track and report the progress and adherence of project’s progress.</li> <li>• Any other work related to the project as assigned by the NAFED.</li> </ul>	27 tranches of equal monthly payments
After Technical closure of contract and handover of all deliverables and documentation etc by TA/PMC and SI to NAFED.	T <sub>0</sub> + 36 months	<ul style="list-style-type: none"> <li>• Closure Report</li> </ul>	Spread to Remaining period of contract as referred in payment column. (27 months)
			10 % of Project Cost



**Revised TABLE for Project Timeline & Resource Requirement**

T0 = Date of Award of the tender

SN	Phase	Activity	Timeline	Resource type
1.	Phase 1 : Pre-Implementation	Feasibility study & Need Analysis	T1=T0+9 months	1. Project manager / PMU consultant - 1
2.		Detailed Project Report including draft RFQ		2. Team Leader - 1
3.		Finalisation of RFQ		3. Procurement Experts - 1
4.		Bid Process Management for ERP till on boarding of SI		4. ERP Expert - 1
				5. Solution Architect - 1
				6. Business Analyst - 1
				7. SME`s - 2 (SME may be changed based on domain requirements)
	<b>TA/PMC to function as PMU</b>			
5.	Phase 2 : implementation	Implementation of ERP Solution by SI.	<p><b>T2=T1+7 months</b></p> <p><u>Phase 1</u> Implementation of ERP with testing and roll-out/go-live of minimum 50% of identified modules. (priority of modules shall be decided by NAFED) (ERP Phase 1 go-live in T1 + 7 months) (Post phase 1 go-live system stabilization, bug fixes, training etc)</p> <p><b>T3=T1+12 months</b></p> <p><u>Phase 2</u> Implementation, Testing and full roll/go-live out of remaining modules of ERP. (ERP Phase 2 go-live in T1 + 12 months) (Post full go-live warranty, system stabilization, bug fixes, training, audit etc)</p>	<p>1. Project manager / PMU consultant - 1</p> <p>2. Team Leader - 1</p> <p>3. ERP Expert - 1</p> <p>4. Business Analyst - 1</p> <p><b>5. SME`s (2 man months)</b></p>
6.		a) Post Implementation handholding & Operation & Maintenance of ERP by SI.	Till contract period.	<p>1. Project manager / PMU consultant - 1</p> <p>2. Team Leader - 1</p> <p>3. BA - 1</p> <p><b>4. SME`s (2 man months)</b></p>