



**NATIONAL AGRICULTURAL COOPERATIVE
MARKETING FEDERATION OF INDIA LTD.**

Head Off: Siddhartha Enclave, Ashram Chowk,
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Website: www. NAFED-india.com

Ref No. : HO/ITD/EOI/Supplier-Emp/7-12/ 2017-18/(2)

Date:- 27/12/2017

EXPRESSION OF INTEREST INVITING APPLICATIONS FROM EXPERIENCED EXPORTERS FOR EMPANEMENT WITH NAFED FOR SUPPLY OF EXPORT QUALITY SUGAR, SUNFLOWER OIL, RICE AND OTHER AGRI COMMODITIES FOR EXPORT FROM INDIA.

NAFED SHALL UNDERTAKE THE EXPORT OF VARIOUS AGRI COMMODITIES. FOR THIS PURPOSE NAFED INVITES APPLICATIONS FOR EMPANELEMENT, FROM EXPERIENCED EXPORTERS ACROSS INDIA FOR SUPPLY OF SUGAR, SUNFLOWER OIL, RICE AND OTHER AGRI COMMODITIES FOR EXPORT FROM INDIA.

The application form and other terms and conditions may be downloaded from NAFED's website www.nafed-india. Interested parties may submit their application form with required documents. NAFED reserves its right to accept or reject any or all the applications.

1. Interested Parties shall submit application in the prescribed format (duly filled in) along with supporting documents to: -

Managing Director
NAFED Head Office
Siddhartha Enclave, Ashram Chowk
Ring Road, New Delhi -14

2. The application must be accompanied with non-refundable processing fee of Rs.5000/- (Rupees Five Thousand Only) through DD/RTGS/NEFT in favor of National Agricultural Cooperative marketing Federation of India Ltd. drawn on any nationalized / schedule commercial bank payable at Delhi. RTGS/NEFT may be sent in Nafed's Bank account as per details given in the para 4.3 of this EOI.
3. NAFED shall constitute an Evaluation Committee which shall evaluate the application forms submitted by the applicants and examine the documents provided by the applicants vis-a-viz requirements specified in the application form.

4. NAFED reserves the right to accept or reject any or all applications without assigning any reason thereof. The issue of this document does not in any way commit or otherwise obliges NAFED to proceed with all or any part of tender process. The EOI is not the subject of any process of contract or any contractual obligations between NAFED and the applicant.

1. Introduction

National Agricultural Cooperative Marketing Federation of India Limited (NAFED), is an apex organization of marketing cooperatives in India. NAFED is also central nodal agencies for procurement of notified agricultural commodities under Price Support Scheme (PSS). NAFED is also procuring Pulses for Buffer Stocking under Price Stabilization Fund (PSF) Scheme of Government of India.

In order to cater need to export of various agri-commodities, NAFED invites applications to empanel experienced exporters, meeting minimum eligibility criteria for supply of Sugar, Sunflower Oil, Rice & other agricultural commodities for export from India.

2. Minimum Eligibility Criteria for Empanelment

- 2.1. Interested Applicant must be in possession of valid license from concerned statutory authorities.
- 2.2. The applicant must possess all required statutory permissions from concerned State/ Central Government authorities to undertake export of the mentioned commodities.
- 2.3. The applicant must have an experience in export of Sugar, Sunflower Oil, Rice and other agri commodities and must have executed an assignment in the last three years (including current year).
- 2.4. The applicant must have the following registration and certifications in place
 - a. Valid FSSAI license
 - b. GST registration certificate
 - c. Valid Import- Export Code
- 2.5. The applicant must have a minimum turn-over of Rs. 50 crore (Rs. Fifty Crore) in FY 2016-17 from the trade/export of agri-commodities.
- 2.6. The applicant should not be involved in any major litigation that may have an impact of affecting or compromising the delivery of services to NAFED.
- 2.7. The applicant should not have been prosecuted for violation of rules / laws under the Essential Commodities Act or any such other laws or orders there under in any court of law.

3. Documents to be furnished to NAFED along with the Application form

- 3.1. Application form duly filled, stamped and signed by authorized signatory of the company / firm.

- 3.2. Demand draft of Rs. 5000/- (Rupees Five Thousand only) issued in favour of National Agricultural Cooperative Marketing Federation of India Ltd., payable at Delhi
- 3.3. Self attested & stamped copy of GST registration certificate.
- 3.4. Self attested & stamped copy of IEC code.
- 3.5. Self attested & stamped copy of FSSAI license.
- 3.6. Self attested & stamped copy of certificate of incorporation.
- 3.7. Self attested & stamped copies of export orders executed in the last three years (Copies of Purchase-sale order/Copies of Invoices/Copies of Bill of Ladings / Copies of Shipping Bills)
- 3.8. Interested applicant may either be a sole proprietorship firm/ Partnership firm (duly registered under the provisions of Indian Partnership Act of 1932 as amended from time to time) or a Company (registered under the relevant provisions of Companies Act of 1956 or 2013).
 - i. In case of Partnership firm, names of all partners alongwith their contact details (Mobile Numbers & E-Mail IDs) should be disclosed and the application must be signed by all the partners. The self attested & stamped copy of the registered partnership deed must be furnished.
 - ii. In case of company, names of all Directors alongwith their contact details(Mobile Numbers & E-Mail IDs) shall be mentioned and Board Resolution in original passed by the Board of Directors of the Company authorizing the person signing the application to do so on behalf of the Company shall be attached with the application along with self-attested & stamped copies of the Memorandum & Articles of Association of the Company, certificate of incorporation etc.
- 3.9. Self attested & stamped copy of PAN Card of the company / firm.
- 3.10. Self attested & stamped copy of address proof of the firm/company, in case of proprietorship shall be telephone bill/copy of pass port / electricity bill, for partnership firm shall be certificate of registration whereas in case of a Company certificate of incorporation issued by the concerned authority.
- 3.11. Self attested & stamped copy of certification and license, if any, like ISO 9001:2008, ISO 220000 HACCP certification, MSME, trading etc.
- 3.12. Self attested & stamped copy of Aadhar card of authorized signatory.
- 3.13. Self attested & stamped copies of last three years audited balance sheet and profit & loss statement
- 3.14. Turnover certificate for the FY 16-17 issued by Chartered Accountant in original mentioning domestic and export turnover separately.
- 3.15. Bank account details of Firm or Company (copy of cancelled cheque/ passbook).
- 3.16. Self Declaration on letter head assuring:
 - a. Self-declaration for not been blacklisted by any State/Central Govt. body/ Public Sector Undertaking at any point of time in India
 - b. Self-declaration for not been involved in any major litigation that may have an impact of affecting or compromising participation of the party in the e-

- auctions.
- c. Self-declaration for not been prosecuted for violation rules / law under Essential Commodities Act or any such others law or orders there under in any court of law.

4. Evaluation of applications and empanelment

- 4.1. Duly constituted committee of NAFED shall evaluate details submitted by the interested applicants and examine the documents provided vis-a-viz requirements specified in the document. NAFED reserves its right to accept or reject any or all the applications and/or ask for any additional and/or missing documents from the interested applicant(s).
- 4.2. The selected parties will be informed regarding acceptance of their application(s) by email and shall be further required to sign the empanelment agreement.
- 4.3. Empanelled applicants will be further registered on NAFED e-portal i.e. nafed.agribazaar.com and will be provided a unique Log in ID and password for which they shall pay one time registration fee of Rs.5000/- (Rs. Five Thousand Only) to NAFED. The fee shall be deposited in Nafed's Bank Account as per details given below and acknowledgment copy of payment must be provided to NAFED

Name of the Beneficiary	:	NAFED
Name & Address of the Bank	:	Yes Bank Ltd., Chanakyapuri Branch, New Delhi.
Saving Account No.	:	000394600000220
IFSC Code	:	YESB0000003

As per the requirement NAFED, shall call bids from the empanelled members by means of offline tenders or online auctions. The tenders/auctions will provide complete details of the work order like quantity, quality, packaging specifications etc.

5. Term of Empanelment

One year from the date of empanelment which may be extended further for another one year at the sole discretion of NAFED based on the satisfactory performance of the exporter.

6. General Terms

- 6.1. Successful applicants shall be required to furnish a Performance Guarantee Bond in the form of Bank Guarantee (BG) at the time of signing the agreement against the successful accepted auction /bid. The format of BG shall be provided once the contract is awarded. Bank Guarantee to be kept valid for a minimum period of 6 months after expiry of the contract.

- 6.2. The bidder shall keep NAFED indemnified at all times against any claims/liabilities/proceedings etc. from any third party or otherwise arising out/or in connection with this EOI.
- 6.3. The bidder hereto agree that the courts and tribunals at New Delhi shall have exclusive jurisdiction to settle any or all disputes which may arise out of or in connection with this EOI. All disputes arising out of this EOI shall be decided in accordance with the laws of India.
- 6.4. In case of violation of terms and conditions of the EOI, violation of statutory regulations, local & Maritime laws, NAFED reserves the right to terminate the appointment of agent as per this EOI.
- 6.5. NAFED reserves the right to summarily reject the offers without giving any reasons thereof. Incomplete applications are liable to be rejected.
- 6.6. NAFED reserves the right to terminate the empanelment within validity of agreement/contract without assigning any reason thereof.
- 6.7. The successful bidder shall enter into contract by executing a requisite agreement with Nafed.

7. Resolution of Dispute

NAFED and the empanelled exporter shall make every effort to resolve mutually by direct informal discussions and negotiations, any disagreement or dispute arising between them under or in connection with the contract. If after thirty days from the commencement of such informal discussions and negotiations, NAFED and the empanelled exporter have been unable to resolve the disputes mutually, such disputes will be adjudicated and resolved in a Court of law in Delhi. This Contract shall be governed by the Laws of India for the time being in force.

Applicant Form**1. Demographics**

Name of the Company / Firm	
Firm type (Sole Prop/ Partnership/ Company)	
Registered office	
Name of proprietor/partner (s)/director(s)	
Name of Authorized signatory along with designation	
Mobile Number of Authorized signatory	
Email Id of Authorized signatory	
PAN no. of firm / Company	
Name of the commodities exported during last three years	
GST Registration No.	
Import Export Code	
CIN	
Bank Account Number	
Branch and address of Bank	
Bank IFSC Code	
DD No. Dated	
Amount	
Drawn on (Bank's Name)	

2. Financials**(Rs. In Lakhs)**

Particulars	FY 16-17	FY 15-16	FY 14-15
Sales turnover (Domestic)			
Sales turnover (Export)			
Total Turnover (Domestic / Export)			
PAT			
Net worth			

3. Export Details

Particulars	FY 16-17	FY 15-16	FY 14-15
Commodities exported (Name of the commodity)			
Exported to countries (Name of the countries)			
Value of the Agri. commodity exported (Rs. Crore)			
Quantity of the Agri. Commodity (in MT)			

4. Declaration

Particulars	Page No. (from-to)
Self-declaration for not been blacklisted by any State/Central Govt. body/ Public Sector Undertaking at any point of time in India	
Self-declaration for not been involved in any major litigation that may have an impact of affecting or compromising the delivery of services as milling service provider to NAFED	
Self-declaration for not been prosecuted for violation rules / law under Essential Commodities Act or any such others law or orders there under in any court of law.	

5. Documents submitted

Particulars	Page No. (from – to)
Self Attested & stamped copies of Last 3 years audited Balance sheets and Profit-Loss Statement	
DD of Rs. 5000/- issued in favour of National Agricultural Cooperative Marketing Federation of India Ltd.	
Self Attested & stamped copy of PAN Card	
Self attested & stamped copy of GST Registration certificate	
Self attested & stamped copy of IEC	
Self attested & stamped copy of valid FSSAI license	
Self Attested & Stamped copies of Export orders executed in last three years (Purchase Oreders/Invoice/Bill of Lading/Shipping Bill)	
Self Attested & stamped copy of Address proof of firm/company	
Self Attested & stamped copy of Partnership Deed	
Self Attested & stamped copy of MoA, AoA and COI along with Board Resolution in favour of Authorized person only	
Self Attested & stamped copy of other Certifications like ISO, MSME etc, if any	
Self Attested & stamped copy of Aadhar card of Authorized Signatory	
Solvency certificate issued by bank (Nationalized/schedule-commercial only)	
Agri trade turnover certificate as on 31.03.2017 issued by Chartered Accountant (mentioning domestic & export turnover separately)	
Self Attested & stamped copy of EOI	
Self attested & stamped list of Directors / Partners mentioning their contact details	